

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1009-229547

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2025**

END-USER/UNIT: **Department of Food Science and Technology**  
**CHARGED TO STF**  
 Project, Programs and Activities (PPAs):  
 for laboratory classes

PPMP #: **PPMP-2025-100424-0760**

Project Code: **DFST Lab Share 2025**

| Code | General Description                                        | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|------------------------------------------------------------|-----------------|------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |                                                            |                 |                  |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | <b>Construction and Electrical Supplies</b>                |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | Gasul refill (contents only), 11 kgs                       | 10 cylinder     | 13,000.00        | NP - Small Value Procurement |                                                  |     |     |     |     | 10  |     |     |     |     |     |     |
|      | Electrical Wire , TF AWG 16 (1.25 mm2), Stranded, 150m/box | 1 boxes         | 7,500.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                                           |                 | <b>20,500.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Food &amp; Food Ingredients</b>                         |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | Snacks AM                                                  | 85 set          | 6,800.00         | NP - Small Value Procurement | 85                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | Snacks AM (#6)                                             | 10 packs        | 800.00           | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | Snacks PM (#8)                                             | 10 pack         | 500.00           | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | Lunch (Buffet Style) Menu#4                                | 10 packs        | 2,500.00         | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                                           |                 | <b>10,600.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |

| Code | General Description                                    | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|--------------------------------------------------------|-----------------|------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |                                                        |                 |                  |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | <b>Hardware</b>                                        |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | Double Burner Gas Stove, with tank (loaded)            | 3 pc            | 13,500.00        | NP - Small Value Procurement | 3                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                                       |                 | <b>13,500.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Laboratory Equipment</b>                            |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | High Duty Blender                                      | 1 unit          | 7,000.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Dial Oven-Safe Thermometer (Bimetal)                   | 1 unit          | 2,500.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Mixing bowl Stainless Steel                            | 5 pcs           | 5,000.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                                       |                 | <b>14,500.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Laboratory Supplies</b>                             |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | Prycegas (Content only), LPG,                          | 5 cylinder      | 6,250.00         | NP - Small Value Procurement |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
|      | Polypropylene Bags 003                                 | 10 packs        | 1,300.00         | NP - Small Value Procurement | 10                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | Polypropylene bags                                     | 10 pack         | 800.00           | NP - Small Value Procurement | 10                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | Polypropylene (PP) Bags                                | 10 packs        | 900.00           | NP - Small Value Procurement | 10                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | M-7471 120ml Pimiento Glass Jar/24pcs per box with sea | 5 box           | 2,250.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Long Stem Fry Thermometer                              | 1 pc            | 2,000.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | wire whisk stainless                                   | 5 pcs           | 1,000.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |

| Code | General Description                           | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|-----------------------------------------------|-----------------|------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |                                               |                 |                  |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | Stainless steel Measuring cups                | 2 set           | 900.00           | NP - Small Value Procurement | 2                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Stainless Steel Measuring Spoons              | 3 set           | 1,050.00         | NP - Small Value Procurement | 3                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Glass Measuring Cup                           | 5 pcs           | 4,750.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | baking tray Flat Cookie sheet                 | 5 pcs           | 525.00           | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Double Handled Frying pan "kawali"            | 5 pc            | 3,250.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Kaldero Double Handle aluminum pot            | 5 pcs           | 1,800.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Pitcher (Borosilicate) with Cover , 1 L       | 2 pcs           | 2,000.00         | NP - Small Value Procurement | 2                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Colander Stainless Steel 22.5 cmx16cmx12.3 cm | 5 pcs           | 1,800.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                              |                 | <b>30,575.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Equipment and Appliances</b>        |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | 18" STAND FAN                                 | 5 pcs           | 12,500.00        | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Stand Mixer with Built-in Timer               | 1 pcs           | 25,000.00        | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Microwave oven                                | 1 unit          | 4,000.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                              |                 | <b>41,500.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Supplies</b>                        |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |

| Code | General Description                           | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|-----------------------------------------------|-----------------|------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |                                               |                 |                  |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | Stainless steel Measuring cups                | 2 set           | 900.00           | NP - Small Value Procurement | 2                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Stainless Steel Measuring Spoons              | 3 set           | 1,050.00         | NP - Small Value Procurement | 3                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Glass Measuring Cup                           | 5 pcs           | 4,750.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | baking tray Flat Cookie sheet                 | 5 pcs           | 525.00           | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Double Handled Frying pan "kawali"            | 5 pc            | 3,250.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Kaldero Double Handle aluminum pot            | 5 pcs           | 1,800.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Pitcher (Borosilicate) with Cover , 1 L       | 2 pcs           | 2,000.00         | NP - Small Value Procurement | 2                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Colander Stainless Steel 22.5 cmx16cmx12.3 cm | 5 pcs           | 1,800.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                              |                 | <b>30,575.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Equipment and Appliances</b>        |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | 18" STAND FAN                                 | 5 pcs           | 12,500.00        | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Stand Mixer with Built-in Timer               | 1 pcs           | 25,000.00        | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Microwave oven                                | 1 unit          | 4,000.00         | NP - Small Value Procurement | 1                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                              |                 | <b>41,500.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Supplies</b>                        |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |

| Code | General Description                                                       | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|---------------------------------------------------------------------------|-----------------|------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |                                                                           |                 |                  |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black       | 10 pack         | 650.00           | NP - Small Value Procurement | 10                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black      | 10 pack         | 500.00           | NP - Small Value Procurement |                                                  | 10  |     |     |     |     |     |     |     |     |     |     |
|      | Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black       | 10 pack         | 350.00           | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black | 10 pack         | 850.00           | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | Colored Trash Bag (Large)                                                 | 10 roll         | 4,000.00         | NP - Small Value Procurement |                                                  | 10  |     |     |     |     |     |     |     |     |     |     |
|      | Paper, Bond, A4, S-24, 80 gsm                                             | 5 reams         | 1,445.00         | NP - Small Value Procurement |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
|      | Certificate Holder (A4)                                                   | 10 pcs          | 650.00           | NP - Small Value Procurement |                                                  |     | 10  |     |     |     |     |     |     |     |     |     |
|      | Scrub Sponge, Heavy Duty                                                  | 10 pcs          | 800.00           | NP - Small Value Procurement | 10                                               |     |     |     |     |     |     |     |     |     |     |     |
|      | Mixing Bowl 1.5 L capacity                                                | 5 pcs           | 1,250.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | Mixing Bowl, 2.0 L                                                        | 5 pcs           | 1,250.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>                                                          |                 | <b>11,745.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Supplies and General Merchandise Products</b>                   |                 |                  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
|      | Double Handled "Kawali"                                                   | 5 pcs           | 3,750.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|      | LPG Regulator with Gauge & Automatic Shut Off Safety Pin                  | 5 pcs           | 3,750.00         | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |

| Code                 | General Description     | Quantity / Size | Estimated Budget  | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|----------------------|-------------------------|-----------------|-------------------|------------------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                      |                         |                 |                   |                              | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|                      | Glass jars 300 ml       | 5 boxes         | 3,750.00          | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|                      | Glass jars M 7177 220ml | 5 boxes         | 4,000.00          | NP - Small Value Procurement | 5                                                |     |     |     |     |     |     |     |     |     |     |     |
|                      | <b>Sub-Total</b>        |                 | <b>15,250.00</b>  |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>TOTAL BUDGET:</b> |                         |                 | <b>158,170.00</b> |                              |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:   
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Submitted by:   
**LYNETTE C. CIMAFRANCA**  
Unit Head/Project Leader

Date: **10/09/2024**