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FM-VSU-03-2022-0803-53024

OFFICE OF THE DIRECTOR FOR  
RESEARCH

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July 26, 2022

**Mr. Bryan R. Gapasin**

Project Leader

Department of Business Management

Visayas State University

Dear **Mr. Gapasin**:

Herewith is the approved CY 2022 budget appropriation for your project entitled "**Assessing Microenterprise Competencies of Resettled Communities: A Basis for Community-Based Entrepreneurial Development during Covid-19 and Beyond**" with project code: **ISR.CME.0822-0723.01** in the total amount of **Php 70,000.00** charged to the Income Share for Research.

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader (**Attachment 1**).
2. Submit to the project leader every 1<sup>st</sup> week of July of every year the midyear research progress reports of the study (**Attachment 2**).
3. Submit every 1<sup>st</sup> week of January of the succeeding year the annual research progress reports of the study to the project leader (**Attachment 3**).
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation (**Attachment 4**).
5. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
6. Submit to the project leader your terminal report three (3) months after completion of research study (**Attachment 5**).
7. Publish articles of significant research findings in indexed / peer reviewed journals.

Thank you for your continued support and cooperation the VSU's R & D Program.

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A globally competitive university for science, technology, and environmental conservation.  
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