



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1008-302472

# PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 00

☒ INDICATIVE ☐ FINAL
Fiscal Year: **2026**End-user or Implementing Unit: **Department of Biological Sciences**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
<b>Miscellaneous Expenses</b>											
Awards, Rewards and Prizes	Goods	1 lot	NP - Emergency Cases	No	01/2026	01/2026	02/2026	GF-MOOE	5,296.10	• Market Scoping Checklist	
Travel Expenses (Faculty/Staff)	Goods	1 lot <i>* 2</i>	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	10,000.00	• Technical Specification	
<b>Sub-Total</b>									<b>15,296.10</b>		
<b>TOTAL BUDGET:</b>									<b>15,296.10</b>		

\* Please see attached specification

Prepared by:

ALMA . GOFREDO

Job Order

DBS

Date:

Submitted by:

CHERYL C. BATISTEL

Associate Professor II

DBS

Date:



Date Generated: 10/08/2025

for AUCIA July Flores

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## **SPECIFICATION**

- 1. Awards, Rewards and Prizes**
- 2. Travel Expenses (Faculty/Staff)**

Official travel for university-related activities and coordination meetings