



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1030-307015

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **02**

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2025**

End-user or Implementing Unit: **Physical Plant Office**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
<b>Construction and Electrical Supplies</b>											
G.I. Square Tube 1 1/2" x 1 1/2" (1.5mm thickness)	Goods	50 pcs	Small Value Procurement	No	11/2025	12/2025	02/2026	STF-MOOE	33,800.00	• Market Scoping Checklist	
G.I. Square Tube 1" x 1" (1.5mm thickness)	Goods	50 pcs	Small Value Procurement	No	11/2025	12/2025	02/2026	STF-MOOE	23,250.00	• Market Scoping Checklist	
<b>Sub-Total</b>									<b>57,050.00</b>		
<b>TOTAL BUDGET:</b>									<b>57,050.00</b>		

\* Please see attached specification

Prepared by:

ALFE MAE ANN E. MARINAY

Job Order

PPO

Date:

October 30, 2025

Submitted by:

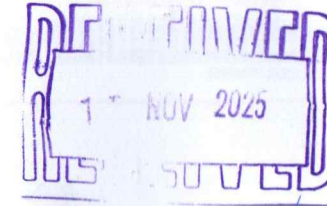
MARLON G. BURLAS

Engineer III

PPO

Date:

10/30/2025



Date Generated: 10/30/2025

LUCIA M. BUREAU

Univ. of W. Va.



## MARKETSCOPINGCHECKLIST

### 1. AGENCYINFORMATION

Name of Procuring Entity	GENERAL SERVICES OFFICE
End-User/Implementing Unit	GENERAL SERVICES OFFICE
Name & Designation of Representative	MARLON G. BURLAS – DIRECTOR, GENERAL SERVICES

### 2. PROJECTOVERVIEW

Project Name	ADDITIONAL VSU CHRISTMAS LIGTHING 2025
Estimated Budget	₱ 57,050
Period of Market Scoping [From(mm/yyyy)To(mm/yyyy)]	10/2025 – 11/2025
Expected Date of Delivery (mm/yyyy)	11/2025

### 3. MARKET SCOPING ACTIVITY/IES CONDUCTED(Check all that apply)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent withthe Principle of Proportionality.

Check (✓)	Activity/iesConducted	Documentation (asmaybe applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvasssheets/MarketAnalysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ProofofAttendance/ Reports
✓	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, MarketAnalysis Report or similar document/ Online Product Reviews



Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

#### 4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA12009, as may be applicable.

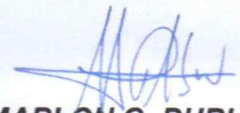
Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
<b>a. Project Cost Estimate</b> [Does the cost estimate align with current market prices?]	Yes	The quoted unit costs of ₱676 and ₱465 are slightly higher but still within reasonable range considering delivery and quality factors.

Parameters	Considered ? (Yes/No/Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
<b>b. Project Design and Specification</b> [Does available supplier/s meet technical and financial requirements?]	Yes	The available suppliers meet the technical requirements for G.I. Square Tubes with 1.5 mm thickness. Multiple brands and sizes (1"×1" and 1½"×1½") are readily available in the local market.
<b>c. Technical Criteria</b> [Does the market support the proposed technical requirements?]	Yes	The market supports the proposed technical specifications (1.5 mm thickness, G.I. material). Suppliers offer both cut-to-size and standard 6-meter length options.
<b>d. Delivery Lead Time</b> [Are the timelines for delivery feasible?]	Yes	Suppliers can deliver within 5 to 10 working days from purchase, making the November 2025 timeline feasible.
<b>e. Storage and Warehousing Requirements</b> [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Not Applicable	No special storage requirements are needed for G.I. tubes aside from dry and flat storage to prevent rust and deformation.
<b>f. Identified Risk/s</b> [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	Yes	Minor risk of price fluctuations due to steel market changes. Mitigation: procure as soon as possible to lock in current rates and maintain coordination with multiple suppliers.

Prepared by:  
**Personnel-in-Charge, End-User or  
Implementing Unit**

  
**ALFE MAE ANN E MARINAY**  
GenSO Clerk  
October 30, 2025

Approved by:  
**Head, End-User or Implementing Unit**

  
**MARLON G. BURLAS**  
Director, GenSO  
October 30, 2025



Item Name	Specifications	Unit Price	Qty	Total
G.I. Square Tubes 1 ½" x 1 ½" (1.5mm thickness)	<ul style="list-style-type: none"> <li>1.5mm thickness</li> </ul>	676.00	50	33,800.00
G.I. Square Tubes 1" x 1" (1.5mm thickness)	<ul style="list-style-type: none"> <li>1.5mm thickness</li> </ul>	465.00	50	23,250.00

### G.I Square Tube 1.5MM 1x1x6M

Item no: CI396/0025 | In Stock

**₱ 400.00**

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Add to Cart

FEATURES

Packing  
LTH

### G.I Square Tube 1.5MM 1 1/2 x 1 1/2 x 20

Item no: CI023/0005 | In Stock

**₱ 560.00**

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Add to Cart

FEATURES

Packing  
LTH