

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1216-241181

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2026

END-USER/UNIT: **Dean of Students Office**

CHARGED TO GF-MOOE

Project, Programs and Activities(PPAs):

Project, Programs and Activities(PPAs): MOA Signing: Meals for Sponsors, Partners, VSU officials 20 4,000.00 Accommodation for sponsors 2 3,0000

PPMP #: **PPMP-2026-121624-0098**

Project Code: **SSGAO-2026**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Accommodation															
	Room Accommodation (Good for 2 to 3 person per room)	2 unit	3,000.00	Public Bidding			2									
	Sub-Total		3,000.00													
	Communication/Courier Services															
	Courier services	50 unit	10,000.00	Public Bidding			50									
	Sub-Total		10,000.00													
	Food & Food Ingredients															
	Packed Meals for Lunch (200.00)	20 packs	4,000.00	Public Bidding			20									
	Sub-Total		4,000.00													
	Fuel & Lubricants															
	Diesel Fuel (for VSU Fuel Station)	60 liters	5,040.00	Public Bidding			60									
	Sub-Total		5,040.00													
	Office Equipment															
	Ink, Epson 003,Genuine Black 65mL	5 btl	1,750.00	Public Bidding			5									
	Ink, EPSON 003,Genuine Cyan 65mL	3 btl	1,050.00	Public Bidding			3									
	Ink, EPSON 003,Genuine Yellow 65mL	3 btl	1,050.00	Public Bidding			3									
	RISO Ink	2 box of 50's	4,600.00	Public Bidding			2									
	Sub-Total		8,450.00													
	Office Supplies															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	D
	Folder, Ordinary, A4	100 pcs	700.00	Public Bidding			100									
	Paper, Bond, A4, S-24, 80 gsm	70 reams	20,230.00	Public Bidding			70									
	Paper, Bond, Long, S-24, 80 gsm	2 reams	656.00	Public Bidding			2									
	Staple Wire, #35	20 boxes	700.00	Public Bidding			20									
	Stapler, HD No. 35, flat-clinch	2 pcs	2,200.00	Public Bidding			2									
	Sub-Total		24,486.00													
TOTAL BUDGET:			54,976.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

JUNARD C. GUCELA

Submitted by:

JUNITO A. PANONCE
Unit Head/Project Leader

Date: **12/16/2024**