

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0928-225998

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **Department of Civil Engineering**

CHARGED TO **GF-MOOE** *VSU-IP-2023-07*

Project, Programs and Activities (PPAs):

Conduct consultation meeting with LGUs

Conduct regular meeting and special meeting about the project update

Conduct site investigation and soil sampling

Conduct demographic survey to the residents of targeted areas

Presentation of results to the LGUs and stakeholders

PPMP #: **PPMP-2025-092724-0700**



Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Rubber Mallet	4 pc	1,280.00	NP - Small Value Procurement					4							
	G.I. Pipe 4" x 20' Sch. 40	2 length	6,000.00	NP - Small Value Procurement					2							
	Sub-Total		7,280.00													
	Food & Food Ingredients															
	Snacks PM (#7)	90 packs	9,000.00	NP - Small Value Procurement			15	15		15	15		15		15	
	Packed Meals for Lunch (200.00)	90 packs	18,000.00	NP - Small Value Procurement			15	15		15	15		15		15	
	Sub-Total		27,000.00													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Hardware															
	Pipe, (G.I.), 2-1/2"Ø x 20'	1 length	3,700.00	NP - Small Value Procurement					1							
	Sub-Total		3,700.00													
	IT Supplies and Equipment															
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	Public Bidding					10							
	Ink, EPSON 003,Genuine Cyan 65mL	10 btl	3,500.00	Public Bidding					10							
	Ink, EPSON 003,Genuine Magenta 65mL	10 btl	3,500.00	Public Bidding					10							
	Ink, EPSON 003,Genuine Yellow 65mL	10 btl	3,500.00	Public Bidding					10							
	Sub-Total		14,000.00													
	Office Supplies															
	Paper, Bond, A4, S-24, 80 gsm	70 reams	20,230.00	Public Bidding					70							
	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	10 rolls	1,100.00	Public Bidding					10							
	Paper, Bond, Long, S-24, 80 gsm	20 reams	6,560.00	Public Bidding					20							
	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack	3 pack	285.00	Public Bidding					3							
	Envelope, Brown, long, good quality	20 pcs	100.00	Public Bidding					20							
	Folder, Expanded, Long (Light Blue)	30 pcs	900.00	Public Bidding					30							
	Folder, Expanded, Long (Brown)	30 pcs	900.00	Public Bidding					30							
	Folder, File, Long, 14pts, White	50 piece	500.00	Public Bidding					50							
	Envelope, Expanding, with garter tie, blue, long	30 pc	600.00	Public Bidding					30							
	Permanent Marker, Black, Broad tip, 12pcs	1 boxes	700.00	Public Bidding					1							
	Permanent Marker, Blue, Broad tip, 12pcs	1 boxes	700.00	Public Bidding					1							
	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	30 pieces	2,700.00	Public Bidding					30							
	Gel Ink Sign Pen 0.5, red	100 pcs	3,000.00	Public Bidding					100							
	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE	3 boxes	750.00	Public Bidding					3							
	Sign Here Sticky Notes	10 pack	590.00	Public Bidding					10							
	Glue, Multi-Purpose, White, at least 130g (118mL)	5 btls	450.00	Public Bidding					5							
	Pen, Whiteboard Marker, black	50 pieces	2,500.00	Public Bidding					50							
	Pen, Whiteboard Marker, blue,	20 pieces	1,000.00	Public Bidding					20							
	Pen, Whiteboard Marker, red	20 pieces	1,000.00	Public Bidding					20							
	Tape, Double Sided, 1" x 10m	10 rolls	450.00	Public Bidding					10							

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Tape, Double Sided, 2" x 10m	10 rolls	1,200.00	Public Bidding					10							
	Transparent Tape (1")	10 rolls	250.00	Public Bidding					10							
	Transparent Tape (2")	10 rolls	400.00	Public Bidding					10							
	Masking Tape, 1"	10 rolls	600.00	Public Bidding					10							
	Record Book, Big, 500 pages	5 pcs	925.00	Public Bidding					5							
	Paper Clips Small Vinyl (33MM)	10 Box of 100's	350.00	Public Bidding					10							
	Paper Clips Small Vinyl (50mm)	10 Box of 100's	400.00	Public Bidding					10							
	Pencil, #2, Medium, Yellow, 12pcs/box	3 Box of 12's	360.00	Public Bidding					3							
	Pin, Push, hammerhead type, asstd colors 50s/pack	2 boxes	70.00	Public Bidding					2							
	Eraser, whiteboard, magnetic flannel	10 pc	750.00	Public Bidding					10							
	Alcohol, Ethyl, 70% solution, 500mL	15 btls	1,875.00	Public Bidding					15							
	Stapler, HD No. 35, flat-clinch	2 pcs	2,200.00	Public Bidding					2							
	Staple Wire No. 35-5M Leg Length 6mm (1/4")	10 boxes	800.00	Public Bidding					10							
	Staple wire remover, Plier type, Metal	1 piece	100.00	Public Bidding					1							
	Tissue, Bathroom, 2 Ply, 12rolls/pack	5 pack	1,020.00	Public Bidding					5							
	Soap, Dishwashing, Liquid, 250mL	10 btls	1,500.00	Public Bidding					10							
	Pen, Permanent Marker, red, fine tip	12 pieces	720.00	Public Bidding					12							
	Sub-Total		58,535.00													
	Vehicle Supplies															
	Diesel fuel	610 liters	51,240.00	NP - Small Value Procurement	50	50	50	50	60	50	50	50	50	50	50	50
	Sub-Total		51,240.00													
	TOTAL BUDGET:		161,755.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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Date: **09/28/2024**