



02 March 2021

DR. ANTONIO P. ABAMO

OIC - Vice Pres. for Res., Extension and Innovation
and Director for Extension
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Abamo:

Good day!

This pertains to the Budget of extension program of VSU for CY 2021. As agreed during our meeting last week, we would like to inform you of your Tuition share (STF) which is as follows:

CY	Amount	Particulars	Remarks
CY 2021	₱ 1.5M	For MOOE (including wages for JO) and CO (cost per item is 15,000 and above)	To be collected from CHED CO, to be utilized until Dec. 2022
CY 2020	1M	For MOOE (including wages for JO) and CO (cost per item is 15,000 and above)	Net of earmarked amount, to be utilized until Dec. 2021
Total	₱ 2.5M		

Kindly give us the breakdown of the budget per project showing also the details per account title. This will help us in monitoring the balances and in processing your Purchase Request. We hope that the above amount can help you in the implementation of the various extension projects of VSU.

Thank you

Very truly yours,


LOUELLA C. AMPAC 3/2/21
Financial Management Director