

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0930-226089

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **College of Management & Economics**

CHARGED TO **GF-MOOE (Labshare) p.**

Project, Programs and Activities (PPAs):

For CME use

ONPA
69/30/24

PPMP #: **PPMP-2025-092724-0680**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Accommodation															
	Accommodation for 2-3 persons (deluxe room)	12 room	24,000.00	NP - Agency to Agency			12									
	Sub-Total		24,000.00													
	Construction and Electrical Supplies															
	LED bulb, 20 watts, At least 2000 Lumens (daylight)	5 pcs	3,000.00	NP - Small Value Procurement			5									
	LED Bulb, 9 watts	7 pcs	1,050.00	NP - Small Value Procurement			7									
	Bulb Socket, Porcelain	5 pc	600.00	NP - Small Value Procurement			5									
	Electrical Wire, Royal Cord, AWG 10 (3 wire/core)	5 meters	1,250.00	NP - Small Value Procurement			5									
	Sub-Total		5,900.00													
	Food & Food Ingredients															
	Lunch (Buffet Style) Menu#2	65 pcs	16,250.00	NP - Small Value Procurement			65									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Lunch (Buffet Style) Menu#5	6 packs	1,500.00	NP - Agency to Agency			6									
	Meals (Breakfast) Buffet Style	6 packs	1,200.00	NP - Agency to Agency			6									
	drinks	934 pc	23,350.00	NP - Agency to Agency			934									
	Sub-Total		42,300.00													
	Fuel & Lubricants															
	Fuel, Diesel	200 L	14,800.00	NP - Agency to Agency			200									
	Sub-Total		14,800.00													
	IT Supplies and Equipment															
	Ink, EPSON T9481 XL for WF-C878R Printer, Black	1 tube	8,000.00	NP - Agency to Agency			1									
	Ink, EPSON T9481 XL for WF-C878R Printer, Cyan	1 tube	8,000.00	NP - Agency to Agency			1									
	Ink, EPSON T9481 XL for WF-C878R Printer, Yellow	1 tube	8,000.00	NP - Agency to Agency			1									
	Portable Trolley 15" Speaker with wireless microphone	1 unit	10,000.00	NP - Agency to Agency			1									
	Sub-Total		34,000.00													
	Office Equipment and Appliances															
	Air Condition, Split type, Inverter, 1.5 HP	1 set	45,000.00	Public Bidding			1									
	Ceiling Exhaust Fan 12"	1 unit	1,600.00	NP - Agency to Agency			1									
	Sub-Total		46,600.00													
	Office Furniture & Fixture															
	curtains 54"X63"	3 pc	3,000.00	NP - Small Value Procurement			3									
	Sub-Total		3,000.00													
	Office Supplies															
	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2 pack	320.00	NP - Agency to Agency			2									
	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2 pack	480.00	NP - Agency to Agency			2									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Paper, Bond, A4, S-24, 80 gsm	20 reams	5,780.00	NP - Small Value Procurement			20									
	Paper, Bond, Short, S-24, 80 gsm	5 reams	1,385.00	NP - Small Value Procurement			5									
	Certificate Holder (A4)	9 pcs	585.00	NP - Small Value Procurement			9									
	Folder, File, Long, 14pts, White	49 piece	490.00	NP - Small Value Procurement			49									
	Sign Pen, Fine Tech, 0.3 mm, Blue (12 pcs/box)	1 boxes	350.00	NP - Small Value Procurement			1									
	Gel Ink Sign Pen 0.5, black	12 pcs	300.00	NP - Small Value Procurement			12									
	Pen, Whiteboard Marker, blue,	3 pieces	150.00	NP - Small Value Procurement			3									
	Cutter, Big, Plastic (Ordinary), w/ lock	2 pcs	60.00	NP - Small Value Procurement			2									
	Philippine Flag, 3ft x 5ft size	1 pcs	1,200.00	NP - Small Value Procurement			1									
	Sub-Total		11,100.00													
	Professional Services															
	professional services	6 person	30,000.00	NP-Scientific Scholarly or Artistic Work Exclusive Technology and Media Services			6									
	Sub-Total		30,000.00													
	Trainings															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Membership to Professional Organization	4 subscription	40,000.00	NP - Agency to Agency			4									
	Sub-Total		40,000.00													
	Transportation															
	Van Rental (LEYTE Area)	5 unit	30,000.00	NP - Agency to Agency			5									
	Roundtrip Airfare	6 person	60,000.00	NP - Agency to Agency			6									
	Sub-Total		90,000.00													
	TOTAL BUDGET:		341,700.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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Submitted by:

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AUCIA M. FLORES