



**VISAYAS**  
STATE UNIVERSITY



COLLEGE OF  
**EDUCATION**

July 10, 2023

**DR. EDGARDO E. TULIN**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **DR. DANIEL LESLIE S. TAN**  
Vice President for Administration and Finance  
Visayas State University

Dear Dr. Tulin:

Greetings of Peace!

The College of Education offers teaching internship where students have the opportunity to experience first-hand application in teaching. To prepare for the internship program a Pre Deployment Student Teaching Orientation and Pinning Ceremony will be conducted to the 326 student teachers.

In this connection, we are submitting the proposed budget of **Twenty One Thousand Four Hundred (21, 400)** as we will hold above mentioned activity on August 22-24, and September 1, 2023.

Hoping for your favorable action on this request.

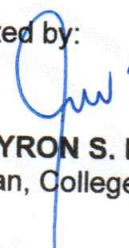
Thank you very much for your continuous support of the student teaching internship program.

Respectfully yours,

  
**SHEENA EUNICE B. TABUDLONG**  
Student Internship Coordinator, IHK

  
**JAY C. BANSALE**  
Student Internship Coordinator, DTE

Noted by:

  
**BAYRON S. BARREDO**  
Dean, College of Education

Recommending Approval

  
**DANIEL LESLIE S. TAN** *v3/10*  
VP for Administration and Finance

**COLLEGE OF EDUCATION**  
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