

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0205-175964

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**

Project Code: **Higher Education**

Purpose: **For office use**

Total Budget : **150,000.00**

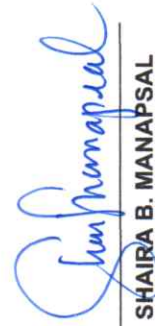
Funding : **GF-MOOE**

PPMP #: **26-5-1132-2025-1-0-9**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Gasoline, Premium	150	liter	85.00	12,750.00	20	10	10	20	10	10	10	10	10	20	10	10
Sub-Total				12,750.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	6	btl	350.00	2,100.00	6											
Ink, EPSON 003, Genuine Cyan 65mL	6	btl	350.00	2,100.00	6											
Ink, EPSON 003, Genuine Magenta 65mL	6	btl	350.00	2,100.00	6											
Ink, EPSON 003, Genuine Yellow 65mL	6	btl	350.00	2,100.00	6											
Ink, Epson 664 T664 Black and Color set (Black / Cyan / Magenta / Yellow) for Epson L405	2	set	1,500.00	3,000.00	2											
LCD Projector (XGA), 3LCD Technology	2	unit	25,000.00	50,000.00	2											
Ink HP GT52 Cyan (C), Genuine	1	btls	500.00	500.00	1											
Ink HP GT52 Magenta (M), Genuine	1	btls	500.00	500.00	1											
Ink HP GT52 Yellow (Y), Genuine	1	btls	500.00	500.00	1											
INK HP GT53XL 135 ML BLACK	1	boxes	505.00	505.00	1											
TONER Kyocera TK 1147	1	can	7,150.00	7,150.00	1											
Sub-Total				70,555.00												
Office Supplies																
Envelope, Expanding, with garter tie, green, long	40	pc	20.00	800.00	40											
Paper, Bond, A4, S-24, 80 gsm	80	reams	289.00	23,120.00	80											
Paper, Bond, Long, S-24, 80 gsm	40	reams	328.00	13,120.00	40											
Pen, Permanent Marker, blue, fine tip	5	pieces	60.00	300.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											
Pen, Sign, .5mm, Gel-type, Blue	50	piece	35.00	1,750.00	50											
Pen, Sign, .5mm, Gel-type, Red	50	piece	35.00	1,750.00	50											
Alcohol, Ethyl 70% solution	3	gallons	600.00	1,800.00	3											
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00	5											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00	10											
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00	10											
Soap, hand, liquid, 250 ml	10	btls	135.00	1,350.00	10											
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	1	gallon	300.00	300.00	1											
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	100											
Fastener, Paper, plastic, 50 sets/box	10	boxes	40.00	400.00	10											
PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	10	box of 50's	25.00	250.00	10											
Stapler, HD No.35	2	pc	400.00	800.00	2											
Staple Wire, #35	10	boxes	35.00	350.00	10											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00	5											
Folder, Pressboard, US, Green, Long, Doublefold	10	pcs	35.00	350.00	10											
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	2	btls	220.00	440.00	2											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00	2											
Paper, Photo, matte finish, 146GSM, 10 shts/pack	4	pack	75.00	300.00	4											
Sub-Total				54,225.00												
toner																
HP, Laser Jet 107a Toner HP 107A (W1107A), Black	1	pcs	3,250.00	3,250.00	1											
Sub-Total				3,250.00												
Grand Total				140,780.00												

Prepared by:


SHAIRA B. MANAPSAL

Submitted by:


TEOFANES A. PATINDOL
Unit Head/Project Leader

Date: **02/05/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies