

ACTIVITY DESIGN

Title : Refresher Course on Situationer Reporting

Participants : DYDC Production/Technical Staff and Selected Affiliate SBC Members

Date : March 25, 2024

Venue : DYDC Studio C

Rationale:

The Visayas State University (VSU), through DYDC-FM 104.7 spreads development agenda through traditional on-air broadcasting, 24/7 internet radio stream which allows listeners from all over the world to tune in, and social media platforms such as Facebook to share programs live for anyone with Internet access.

As part of its commitment to keeping the public informed about local news and current affairs, DYDC aims to provide accurate and timely situationer reports as well as improve its news formatting, making it more local, engaging, and informative.

With this, DYDC will be conducting a refresher course on situationer reporting to empower its staff and affiliates with the knowledge and skills necessary to enhance their situationer reporting capabilities.

This course will delve into the techniques of presenting complex information in a clear and concise manner through a comprehensive lecture and hands-on exercises, ensuring that the intended message is effectively conveyed to the target audience.

Objectives:

- To provide participants with advanced reporting techniques and tools to enhance the accuracy, efficiency, and depth of situationer reports; and
- To strengthen participants' reporting skills by providing hands-on exercises to reinforce their ability to generate valuable situationer reports.

Methodologies/Strategies

- An interactive session on situationer reporting will commence with a comprehensive lecture, complemented by hands-on exercises to reinforce, and apply the concepts discussed.

Expected Outcome

By the end of this refresher course, participants will be better equipped to navigate the complexities of situational reporting and to stay abreast of the latest developments about news reporting.

Estimated Budget

Particulars	Cost in peso (Php)
Meals & Refreshments	
AM Snacks (15pax @ ₱80.00/pax)	₱1,200.00
Lunch (15pax @ ₱200.00/pax)	₱3,000.00
PM Snacks (15pax @ ₱80.00/pax)	₱1,200.00
TOTAL	₱5,400.00

Prepared by:


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Availability of funds:


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Noted by:


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Recommending Approval:


EDGARDO E. TULIN
OIC-VP for Administration and Finance

Approved:


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