

Original PPMP
 Revised (Changed items, same budget)
 Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2026

END-USER/UNIT: **College of Management & Economics**
 CHARGED TO **GF-MOOE**
 Project, Programs and Activities(PPAs):
 For office use

PPMP #: **PPMP-2026-112524-0014**
 Project Code: **CME-2026**


| Code | General Description | Quantity / Size | Estimated Budget | Mode of Procurement | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|------|--|-----------------|------------------|------------------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | Awards & Tokens | | | | | | | | | | | | | | | |
| | Wooden Frame for Certificate (A4 Size) | 10 piece | 2,000.00 | NP - Small Value Procurement | | | | 10 | | | | | | | | |
| | Sub-Total | | 2,000.00 | | | | | | | | | | | | | |
| | Communication/Courier Services | | | | | | | | | | | | | | | |
| | Load Cards, Smart, Php500 | 10 pcs | 5,250.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |
| | Sub-Total | | 5,250.00 | | | | | | | | | | | | | |
| | Construction and Electrical Supplies | | | | | | | | | | | | | | | |
| | Flourescent Lamp Set 40 watts, 220 volts | 8 sets | 3,200.00 | NP - Small Value Procurement | 8 | | | | | | | | | | | |
| | Toilet bowl water closed with complete accessories | 2 sets | 20,000.00 | Public Bidding | | | | 2 | | | | | | | | |
| | Urinals, Big, complete with accessories | 1 sets | 8,000.00 | NP - Small Value Procurement | | | | 1 | | | | | | | | |
| | Sub-Total | | 31,200.00 | | | | | | | | | | | | | |
| | Food & Food Ingredients | | | | | | | | | | | | | | | |

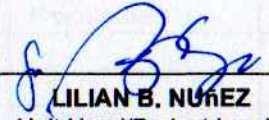
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| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | Breakfast (Buffet Style) #4 | 8 person | 1,600.00 | NP - Small Value Procurement | 8 | | | | | | | | | | | |
| | Dinner (Buffet Style) Menu#1 | 10 pcs | 3,000.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |
| | Lunch (Buffet Style) Menu#2 | 30 pcs | 7,500.00 | NP - Small Value Procurement | 30 | | | | | | | | | | | |
| | Snacks (PM) | 200 person | 16,000.00 | Public Bidding | 200 | | | | | | | | | | | |
| | Snacks AM (#1) | 192 packs | 15,360.00 | Public Bidding | 192 | | | | | | | | | | | |
| | soup bowl | 3 pcs | 180.00 | NP - Small Value Procurement | 3 | | | | | | | | | | | |
| | Sub-Total | | 43,640.00 | | | | | | | | | | | | | |
| | Hardware | | | | | | | | | | | | | | | |
| | Bulb, LED, 20 Watts | 5 pc | 2,000.00 | NP - Small Value Procurement | 5 | | | | | | | | | | | |
| | Sub-Total | | 2,000.00 | | | | | | | | | | | | | |
| | Office Equipment | | | | | | | | | | | | | | | |
| | 20-Sheet Micro-Cut Shredder | 1 unit | 36,000.00 | Public Bidding | 1 | | | | | | | | | | | |
| | Epson Eco Tank L3210 A4 All-in one Ink Tank Printer | 2 unit | 18,000.00 | Public Bidding | 2 | | | | | | | | | | | |
| | HDMI to HDMI cable, 2M | 2 piece | 500.00 | NP - Small Value Procurement | 2 | | | | | | | | | | | |
| | Ink, Epson 003,Genuine Black 65mL | 10 btl | 3,500.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |
| | Ink, EPSON 003,Genuine Cyan 65mL | 10 btl | 3,500.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |
| | Ink, EPSON 003,Genuine Magenta 65mL | 10 btl | 3,500.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |
| | Ink, EPSON 003,Genuine Yellow 65mL | 10 btl | 3,500.00 | NP - Small Value Procurement | 10 | | | | | | | | | | | |

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| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | Ink, EPSON T9481 XL for WF-C878R Printer, Black | 2 tube | 16,000.00 | Public Bidding | 2 | | | | | | | | | | | |
| | Ink, EPSON T9481 XL for WF-C878R Printer, Cyan | 2 tube | 16,000.00 | Public Bidding | 2 | | | | | | | | | | | |
| | Ink, EPSON T9481 XL for WF-C878R Printer, Magenta | 2 tube | 16,000.00 | Public Bidding | 2 | | | | | | | | | | | |
| | Ink. EPSON T9481 XL for WF-C878R Printer, Yellow | 1 tube | 8,000.00 | Public Bidding | 1 | | | | | | | | | | | |
| | Sub-Total | | 124,500.00 | | | | | | | | | | | | | |
| | Office Equipment and Appliances | | | | | | | | | | | | | | | |
| | Air Humidifier | 2 unit | 6,377.60 | NP - Small Value Procurement | 2 | | | | | | | | | | | |
| | Aircon, Window Type, 1.5HP (Inverter) | 1 unit | 41,000.00 | Public Bidding | 1 | | | | | | | | | | | |
| | Cordless All in One Vacuum Cleaner | 1 unit | 18,900.00 | Public Bidding | 1 | | | | | | | | | | | |
| | Electric Rice Cooker | 1 pc | 2,500.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | Sub-Total | | 68,777.60 | | | | | | | | | | | | | |
| | Office Furniture & Fixture | | | | | | | | | | | | | | | |
| | Full body mirror | 1 pc | 3,000.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | saucer breakable | 6 pc | 120.00 | NP - Small Value Procurement | 6 | | | | | | | | | | | |
| | Sub-Total | | 3,120.00 | | | | | | | | | | | | | |
| | Office Supplies | | | | | | | | | | | | | | | |
| | Air Freshener, Spray, at least 280mL, Lemon/Orange Scent | 1 tubes | 220.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | Drinking glass cup glassware, set | 2 sets | 600.00 | NP - Small Value Procurement | 2 | | | | | | | | | | | |
| | Empty Water Bottle (5 gallon), round, blue | 4 pc | 760.00 | NP - Small Value Procurement | 4 | | | | | | | | | | | |
| | Folder, File, Long, 14pts, White | 5 piece | 50.00 | NP - Small Value Procurement | 5 | | | | | | | | | | | |

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| | Original Portable Electric Kettle Water Heater 1.2L | 1 pc | 1,000.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | Paper, Bond, A4, S-24, 80 gsm | 17 reams | 4,913.00 | NP - Small Value Procurement | 17 | | | | | | | | | | | |
| | Stainless Steel Knives, 8" Long | 1 pcs | 300.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | Transparent Plastic roll bags 8 x 12 | 1 roll | 50.00 | NP - Small Value Procurement | 1 | | | | | | | | | | | |
| | Sub-Total | | 7,893.00 | | | | | | | | | | | | | |
| | Office Supplies and General Merchandise Products | | | | | | | | | | | | | | | |
| | Spoon & Fork set | 2 dozen | 200.00 | NP - Small Value Procurement | 2 | | | | | | | | | | | |
| | Sub-Total | | 200.00 | | | | | | | | | | | | | |
| | TOTAL BUDGET: | | 288,580.60 | | | | | | | | | | | | | |

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: 
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Submitted by: 
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 Unit Head/Project Leader

Date: **01/07/2025**