

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0229-182020

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: Department of Geodetic Engineering

Project Code: DGE-INDICATIVE-GFMOOE-2025-01

Purpose: Instructional, laboratory and office use

Total Budget : 160,000.00

Funding : GF-MOOE

PPMP #: 28-5-1093-2025-1-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	5	pc	500.00	2,500.00	5											
Long Tape Measure (60M)	10	unit	1,500.00	15,000.00	10											
Sub-Total				17,500.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	8	btl	350.00	2,800.00	8											
Ink, EPSON 003,Genuine Magenta 65mL	8	btl	350.00	2,800.00	8											
Ink, EPSON 003,Genuine Yellow 65mL	8	btl	350.00	2,800.00	8											
HDMI Splitter (8 Port)	1	unit	7,000.00	7,000.00	1											
HDMI Cable, 2m	10	meters	250.00	2,500.00	10											
Sub-Total				21,400.00												
Laboratory Supplies																
Beach Umbrella	10	pc	350.00	3,500.00	10											
Plumb Bob	15	pc	100.00	1,500.00	15											
Sub-Total				5,000.00												
Office Equipment																
Heavy Duty Office Printer,Scanner and Photocopier	2	pcs	25,000.00	50,000.00	2											
Sub-Total				50,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, Long, S-24, 80 gsm	10	reams	328.00	3,280.00	10											
Folder, Pressboard, A4, US Green, Double Fold	50	pcs	50.00	2,500.00	50											
Sign pen, Fine Tech, 0.3mm. blue	50	pieces	35.00	1,750.00	50											
Folder, Pressboard, US, Green, Long	50	pcs	35.00	1,750.00	50											
Folder, File, Long, 14pts, White	50	piece	10.00	500.00	50											
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00	50											
Envelope, brown, ordinary, A4 size	30	pcs	10.00	300.00	30											
Pen, Permanent Marker, JUMBO black	10	pieces	120.00	1,200.00	10											
Pen, Permanent Marker, JUMBO blue	10	pieces	120.00	1,200.00	10											
Pen, Permanent Marker, JUMBO red	10	pieces	120.00	1,200.00	10											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00	10											
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00	3											
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00	10											
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	5											
Bathroom Deodorizer, with holder, at least 100g, any scent	20	pcs	80.00	1,600.00	20											
Scrub Sponge, Heavy Duty	10	pcs	80.00	800.00	10											
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00	10											
Sticky Note, 3 x 3, Yellow	10	pads	84.00	840.00	10											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	5	pack	250.00	1,250.00	5											
Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM	5	pack	95.00	475.00	5											
No Backprint, 20 shts/pack																
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	30	pack	65.00	1,950.00	30											
Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	30	pack	85.00	2,550.00	30											
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	10	pack	40.00	400.00	10											
Dust pan, plastic, stand-up handle, large	10	pc	140.00	1,400.00	10											
Hand Towel, cloth, cotton, 12 pcs/pack	5	pack	300.00	1,500.00	5											
Envelope, Expanding, with garter tie, blue, long	30	pc	20.00	600.00	30											
Envelope, Expanding, with garter tie, brown, long	30	pc	20.00	600.00	30											
Envelope, Expanding, with garter tie, violet, long	30	pc	15.00	450.00	30											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper Clips Small Vinyl (33MM)	30	Box of 100's	35.00	1,050.00	30											
Paper Clips Small Vinyl (50mm)	30	Box of 100's	40.00	1,200.00	30											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	tubes	220.00	2,200.00	10											
Deodorizer (Paradichlorobenzene) Lemon, Refill 100g	30	pcs	50.00	1,500.00	30											
Detergent soap, Powder, reusable bucket/tub (10kg)	1	pail	1,300.00	1,300.00	1											
Bleach, liquid, 99.9% antibac, 1 gallon	2	gallon	300.00	600.00	2											
Soft Carrying Case (ELPKS69)	5	pc	1,200.00	6,000.00	5											
Sub-Total				63,125.00												
Grand Total				157,025.00												

Prepared by: JAMES B. ESCUADRA

Submitted by: JANNET C. BENCURE
Unit Head/Project Leader

Date: 02/29/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies