

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



13-5-485-2022-8-0-2

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CV 2022

Unit/Office/Dept/Div: **Department of Economics**

Project Code: **DOE 2022 A.III.b.1**

Purpose: **For office use**

Total Budget : **98,249.85**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (BK) T664, 70 ml	16	pieces	350.00	5,600.00	16											
Ink, Epson, genuine, (Y) T664, 70 ml	6	pieces	350.00	2,100.00	6											
Master Roll for RIZO CV 3230 Rizograph Machine (CV-B4)	4	roll	2,780.00	11,120.00	4											
Ink for Rizo CV 3230 Rizograph Machine	4	tube	1,500.00	6,000.00	4											
Sub-Total				28,320.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	10	btls	125.00	1,250.00	10											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00	3											
Broom, Soft (Tambo), Large, Heavy Duty	4	pcs	250.00	1,000.00							4					
Cleanser, Powder, 500g, any scent	10	btls	76.00	760.00	5						5					
Correction Pen, rolling ball-metal tip	2	pc	220.00	440.00							2					
Folder, File, Long, 14pts, White	60	piece	10.00	600.00	60											
Folder, Pressboard, US, Green, Long	150	pcs	30.00	4,500.00	150											
Paper, Bond, A4, S-24, 80 gsm	100	reams	289.00	28,900.00	50						50					
Hand Sprayer, plastic, 150 ml cap.	3	pieces	100.00	300.00	3											
Morocco board, A4, 100pcs/ream, 230 gsm, for	2	ream	450.00	900.00	2											
Mop Rug, Heavy Duty, 100% cotton	6	pieces	90.00	540.00							6					
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00	1						1					
Pen, Permanent Marker, blue, fine tip	2	pieces	60.00	120.00							2					
Pen, Permanent Marker, black, fine tip	2	pieces	60.00	120.00							2					
Pen, Permanent Marker, red, fine tip	2	pieces	60.00	120.00							2					
Pen, Highlighter, yellow	2	pieces	45.00	90.00	2											
Pencil, Lead, #2, w/ eraser	20	pieces	10.00	200.00	20											
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	2	packs	750.00	1,500.00	2											
Scissors, 8" heavy duty, good quality	1	pieces	75.00	75.00	1											
Soap, Toilet, guest size	8	pieces	15.00	120.00							8					
Stick Broom (tingling) 6" fr the top, approx 370 pcs	6	piece	40.00	240.00							6					
Soap, Detergent, Liquid, 1 gal, any scent	2	gal	350.00	700.00	2											
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00	2											
Soap, Dishwashing, Liquid, 250mL	2	btls	150.00	300.00	2											
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00	10											
Sticky Note, 3 x 3, Yellow	7	pads	84.00	588.00							7					
Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box	2	boxes	192.00	384.00	2											
Clip, Metal Bulldog, 2-1/2" (approx. 63.5mm), 12 pcs/box	2	boxes	143.00	286.00	2											
Clip, Metal Bulldog, 2" (approx. 50.8mm), 12 pcs/box	2	boxes	76.00	152.00	2											
Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box	2	boxes	55.00	110.00	2											
Sub-Total				46,170.00												
Grand Total				74,490.00												

Prepared by:
CARLITO O. SUGANOB

Noted by:
MARIA HAZEL I. BELLEZAS
 Unit Head/Project Leader

Funds Available:
ALICIA M. FLORES
 Head, Budget Office

Date: **09/09/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies