Supplemental	∃Revised (Changed items, same budget)	☑ Original PPMP
	ame	
	budget)	

Purpose: Project Code:

Office Use

Unit/Office/Dept/Div: OFFICE OF THE CHIEF LEGAL OFFICER

Office of the Chief Legal Officer/ GSD



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

1 OCT 0 17, 2021 IZWIZOZŰ

Total Budget: 150,000.00

Funding: GF-MOOE

				Estimated			Sch	edule/I	Milesto	Schedule/Milestone of Activities (in quantities)	ctivitie	s (in q	uantitie	(S		
General Description	Quantity	Unit	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul ,	Aug	Sep	**	Nov	Dec
IT Supplies and Equipment																
Computer Monitor 24", IPS	_	set	10,000.00	10,000.00	_											
Toner, TN118 (Genuine), for Ineo 206/226	_	tubes	3,750.00	3,750.00	_											L
Ink, Epson, genuine (C) T664, 70 ml	_	pieces	350.00	350.00	_											
Ink, Epson, genuine (M) T664, 70 ml	_	pieces	350.00	350.00	_											
Ink, Epson, genuine, (Y) T664, 70 ml	_	pieces	350.00	350.00	1											
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	_	unit	11,000.00	11,000.00	_											
Web Camera for PC	2	unit	2,500.00	5,000.00	2											
Headset, Over Ear, wired	2	sets	750.00	1,500.00	2											
Speaker, for PC, 2.1 (Speaker with Subwoofer)	1	pc	1,270.00	1,270.00	_										L	
Flash Drive, at least 32GB USB 3.0	1	piece	800.00	800.00	_											
UPS, at least 800 watts	4	unit	5,000.00	20,000.00	4											
External Hard Disk Drive (Portable, 1TB), USB 3.1	_	unit	3,000.00	3,000.00	_									-		
Sub-Total				57,370.00										_		
Office Furniture & Fixture														-		
Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	_	pieces	11,000.00	11,000.00	_											
Office Table	1	pc	4,000.00	4,000.00	_											
Metal filing shelves, open, 4 layers	1	unit	10,000.00	10,000.00	1											
MC Low Back Office Chair	3	pc	7,600.00	22,800.00	ω											
Sub-Total				47,800.00												
Office Supplies														_		
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	10											

				Estimated			Sch	edule/	Milesto	ne of	Activit	ies (in	Schedule/Milestone of Activities (in quantities)	ities)		
General Description	Quantity	Unit	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, hand, liquid, 250 ml	3	btls	90.00	270.00	ω											
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	_	boxes	20.00	20.00	_											
r, Bond, A4, S-20, 70 gsm	50	reams	253.00	12,650.00	50											
	10	reams	328.00	3,280.00	10											
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00	50											
Alcohol, Isopropyl, 70% solution, 500mL	6	btls	140.00	840.00	6											
Folder, Pressboard, US, Green, Long	25	pcs	30.00	750.00	25											
Folder, File, Long, 14pts, White	150	piece	10.00	1,500.00	100			50								
Sticky Note, 2 x 3, Yellow	3	pads	79.00	237.00	З											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	125.00	1,250.00	6			4								
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	1	boxes	13.00	13.00												
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	1	boxes	28.00	28.00	1											
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00	10											
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	ĸ	105.00	210.00	2											
Hand Towel, cloth, cotton	6	piece	15.00	90.00	6											
Eraser, Rubber, high quality	_	рс	45.00	45.00	_											
Computer Brush, 1.5"	3	piece	10.00	30.00	З											
Pen, Ball, black	10	pieces	10.00	100.00	10											
Hand Sprayer, plastic, 150 ml cap.	2	pieces	100.00	200.00	2											
Record Book, Big, 300 pages	_	pcs	80.00	80.00												
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	1	unit	530.00	530.00	_											
Carbon Paper, ordinary, Letter, 100 pcs/box	1	boxes	135.00	135.00	_											
Envelope, Expanding, with garter tie, blue, long	50	рс	15.00	750.00	50											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	30	pcs	100.00	3,000.00	30											
Staple Wire, #35	3	boxes	30.00	90.00	. 3											
Pen, Ball, blue	10	pieces	10.00	100.00	5			5								
Steno Pads (Various colors)	з	pcs	170.00	510.00	З											
Stapler Flat clinch Standard Half strip	1	piece	700.00	700.00	_											
Alcohol, Ethyl, 70% solution, 500mL	1	btls	125.00	125.00	_											

				Estimated			Sch	edule/	Milesto	Schedule/Milestone of Activities (in quantities	\ctiviti	es (in	quantit	ies)		
General Description	Quantity	Unit	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Mar Apr May Jun Jul Aug Sep	luL	Aug	Sep	Oct Nov Dec	Nov	Dec
Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	3	pcs	140.00	420.00	3											
Sub-Total				29,033.00												
														34		
Grand Total				134,203.00												

Prepared by:

CAROLINE B. ANDUYAN

Noted by:

RYSAN C. GUINOCOR Unit Head/Project Leader

Funds Available:

ALICIÁ M. FLORES woo

Date: 09/21/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies