

45-5-297-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

RECEIVED
 OCT 11 2020

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **Department of Biotechnology**

Project Code: **DBI-2021**

Purpose: **For Higher Education's goods and services**

Total Budget : **200,000.00**
 Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fertilizers/Pesticide																
Vermicast, dried, 50 kg-bag	2	bag	500.00	1,000.00	1						1					
Sub-Total				1,000.00												
IT Supplies and Equipment																
Computer Brush, 1.5"	1	piece	10.00	10.00	1											
Computer Keyboard USB	1	pcs	400.00	400.00	1											
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (BK) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00	5											
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	500.00	500.00	1											
Mouse, Wired, Optical, USB	1	pieces	210.00	210.00	1											
Sub-Total				8,120.00												
Laboratory Equipment																
Micro pipette	1	unit	8,060.00	8,060.00	1											
Micro pipette..	1	unit	8,060.00	8,060.00	1											
Micro pipette.	1	unit	8,060.00	8,060.00	1											
Micro pipette....	1	unit	8,060.00	8,060.00	1											
Micro pipette...	1	unit	8,060.00	8,060.00	1											
Sub-Total				40,300.00												
Laboratory Supplies																
1 kb Plus DNA Ladder	1	btl	7,700.00	7,700.00	1											

General Description				Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
								Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agarose LE				1	btl	5,680.00	5,680.00	1											
CTAB				1	btl	3,000.00	3,000.00	1											
Custom oligo primers				10	unit	1,100.00	11,000.00	10											
Delicate Task Wipes				10	boxes	120.00	1,200.00	10											
LB Agar				1	btl	3,700.00	3,700.00	1											
Filter Pape				2	box	600.00	1,200.00	2											
EDTA				1	btl	6,900.00	6,900.00	1											
PCR loading dye				1	unit	9,600.00	9,600.00	1											
LB Broth				1	btl	1,150.00	1,150.00	1											
Gloves, Nitrile, Large				4	box	500.00	2,000.00	4											
Gloves, Nitrile, Medium				6	box	500.00	3,000.00	6											
Sub-Total							56,130.00												
Medical & Dental Supplies & Equipment																			
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box				10	boxes	300.00	3,000.00	10											
Sub-Total							3,000.00												
Office Supplies																			
Alcohol, Ethyl, 70% solution, 500mL				5	blts	125.00	625.00	5											
Bathroom Deodorizer, with holder, at least 100g, any scent				2	pcs	60.00	120.00	2											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent				3	tubes	220.00	660.00	3											
Soap, Detergent, Powder, 1 kilo/pack, any scent				2	kl	105.00	210.00	2											
Envelope, Mailing, white, long, 500pcs/box				1	box	395.00	395.00	1											
Folder, File, Long, 14pts, White				20	piece	10.00	200.00	20											
Paper, Bond, A4, S-24, 80 gsm				10	reams	289.00	2,890.00	10											
Paper, Bond, Long, S-24, 80 gsm				5	reams	328.00	1,640.00	5											
Paper, Bond, Short, S-24, 80 gsm				5	reams	277.00	1,385.00	5											
Paper, Photo, high gloss, A4, 230G, 20 shs/pack				2	pack	250.00	500.00	2											
Pen, Ball, blue				5	pieces	10.00	50.00	5											
Pen, Sign, .5mm, Gel-type, Blue				10	piece	35.00	350.00	10											
Record Book, Big, 300 pages				1	pcs	80.00	80.00	1											
Record Book, Big, 500 pages				1	pcs	115.00	115.00	1											
Scouring pad big economy size				2	pieces	50.00	100.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sharpener, Pencil Heavy Duty good qty	1	pieces	350.00	350.00	1											
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	5	pack	65.00	325.00	5											
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light blue (10pcs/pack)	5	pack	65.00	325.00	5											
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light green (10pcs/pack)	10	pack	65.00	650.00	5						5					
Tape, Transparent, 24mm x 50m	5	rolls	120.00	600.00	5											
Tissue, Bathroom, 2 Ply, 12rolls/pack	1	pack	204.00	204.00	1											
Toilet Bowl and Urinal Cleaner, at least 500mL	2	btl	125.00	250.00	2											
Disinfectant Cleaner, multi-surface, scented	5	gal	300.00	1,500.00	3						2					
Tape, Double Sided, 1" x 10m	3	rolls	35.00	105.00	3											
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00	30						20					
Pen, Ball, red	5	pieces	10.00	50.00	5											
Sub-Total				15,179.00												
Grand Total				123,729.00												

Prepared by: mtloredo

MA. THERESA P. LORETO

Noted by: mtloredo

MA. THERESA P. LORETO

Unit Head/Project Leader

Funds Available: myrna

MYRNA S. PANCITO

Head, Budget Office

Date: 09/24/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMF for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies