

NOTE: If PR was already prepared in ~~Early Procurement Activities (EPA)~~ charged to General Fund, there is no need to prepare another PR. However if the amount of PR was less than the given allocation you can prepare but only based in difference.

AYAS
UNIVERSITY

OFFICE OF THE HEAD OF BUDGET

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**ADVICE OF SUB-ALLOTMENT
CY 2023**

February 21, 2023

Major Final Output : **HIGHER EDUCATION**
Dept./Office/Center: **DEPARTMENT OF HORTICULTURE**


The following allotments are made available in support to programs and projects for the Calendar Year 2023. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:	
Supplies	110,753.88
Travel	20,953.44
Fuel	8,980.04
Semi Expendable	19,356.98
Repair and Maintenance	19,955.65
TOTAL	180,000.00

Note:

It is advised that you follow the above figures under its corresponding account titles.

Prepared By:


ALICIA M. FLORES
Head, Budget Office

Noted By:


LOUELLA C. AMPAC
Financial Management Director

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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**ADVICE OF SUB-ALLOTMENT
CY 2023**

February 21, 2023

Major Final Output : **ADVANCED EDUCATION**
Dept./Office/Center: **Department of Horticulture**

The following allotments are made available in support to programs and projects for the Calendar Year 2023. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:


Supplies	21,459.23
Travel	8,583.69
Fuel	3,004.29
Semi Expendable	6,952.79

TOTAL	40,000.00
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Note:

It is advised that you follow the above figures under its corresponding account titles.

Prepared By:


ALICIA M. FLORES
Head, Budget Office

Noted By:


LOUELLA C. AMPAC
Financial Management Director