

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0419-27599

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

Unit/Office/Dept/Div: **Department of Physics**

Project Code: **DPhys- 2022**

Purpose: **Office use**

Total Budget : **97,000.00**

Funding : **GF-MOOE**

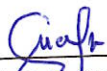
PPMP #: **200-5-2088-2022-3-0-3**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Electrical Tape, Vinyl	2	rolls	70.00	140.00							2					
Garden Hose, 1/2"Ø, at least 50 meters per roll	1	roll	2,050.00	2,050.00							1					
Sub-Total				2,190.00												
IT Supplies and Equipment																
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	2	box	8,000.00	16,000.00							2					
Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	1	box	9,000.00	9,000.00							1					
Ink, Yellow C13T05A400 for Epson Copier ProWF-C878R	1	box	3,000.00	3,000.00							1					
Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	1	box	9,000.00	9,000.00							1					
Ink, Epson 003,Genuine Black 65mL	11	btl	350.00	3,850.00							6			5		
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00							5			5		
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00							5			5		
Flash Drive, 128GB, USB 3.0	1	pcs	1,500.00	1,500.00							1					
Gestetner Toner for CS 2014	1	pieces	3,850.00	3,850.00							1					
Sub-Total				53,200.00												
Medical & Dental Supplies & Equipment																
Plaster Micropore 3mm	1	box	1,000.00	1,000.00							1					
Gauze Pad 4x4x8 Ply (sterile)	2	box of 20 packs	400.00	800.00							2					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gauze Pad 4x8x8 Ply (sterile)	2	box of 10 packs	600.00	1,200.00							2					
Betadine scrub	1	gallons	1,100.00	1,100.00							1					
Sub-Total				4,100.00												
Office Furniture & Fixture																
Metal filing shelves open 5 layers	1	unit	8,000.00	8,000.00							1					
Sub-Total				8,000.00												
Office Supplies																
First Aid Box or Medicine Cabinet	1	pc	800.00	800.00							1					
Pen, Ball, blue	20	pieces	10.00	200.00							20					
absorbent cotton	3	packs	300.00	900.00							3					
Record Book, 200 Pages	8	piece	90.00	720.00							8					
Post it	15	pieces	20.00	300.00							10			5		
Binder Clip, 2-inch, 12 pcs/box	4	boxes	100.00	400.00							2			2		
Folder, Pressboard, US, Blue, Long	50	pieces	30.00	1,500.00							50					
Folder, Pressboard, US, Blue, Short	20	piece	29.00	580.00							20					
Paper, Bond, A4, S-24, 80 gsm	40	reams	289.00	11,560.00							20			20		
Paper, Bond, Long, S-24, 80 gsm	6	reams	328.00	1,968.00							6					
Alcohol, Rubbing, 70% Isoprophyl, 1ltr.	2	btls	200.00	400.00							1			1		
Tape, Double Sided, 1" x 10m	5	rolls	35.00	175.00							5					
Tape, Double Sided, 2" x 10m	3	rolls	70.00	210.00							3					
Tape, Transparent, 12mm x 50m	5	rolls	68.00	340.00							5					
Tape, Masking, 1/2" x 25 yards	3	rolls	25.00	75.00							3					
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00							5					
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00							2					
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	2	gallon	450.00	900.00							2					
Toilet Brush with Holder	2	set	180.00	360.00							2					
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1	pcs	1,500.00	1,500.00							1					
Envelope, brown, ordinary, A4 size	20	pcs	10.00	200.00							20					
Envelope, Expanding, Plastic, Long, with Handle	2	pcs	100.00	200.00							2					
Scissors, 8" heavy duty, good quality	1	pieces	75.00	75.00							1					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00							2					
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00							5			5		
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00							5			5		
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00							5			5		
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00							2					
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00							5					
Envelope, Document, Brown, 150 lbs, Short	20	pc	5.00	100.00							20					
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	5	pack	85.00	425.00							5					
A4 Matte Photo Paper	5	packs	70.00	350.00							5					
Sticker Paper, high gloss A4 size, 50 sheets/pack	5	pack	155.00	775.00										5		
Color Paper A4	3	pack	200.00	600.00							3					
Staple Wire, #35	2	boxes	30.00	60.00							2					
Staple wire remover	1	pieces	40.00	40.00							1					
Sub-Total				29,481.00												
Grand Total				96,971.00												

Prepared by:


PERLE A. GUCELA

Noted by:


REV RHIZZA L. AURE
Unit Head/Project Leader

Noted By:


ALICIA M. FLORES
Head, Budget Office

Date: **04/19/2022**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies