

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0620-124392

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Department of Business and Management**
 Project Code: **DBM Lab fees**
 Purpose: **Office Supplies**

Total Budget : **130,560.00**

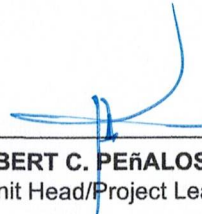
Funding : **GE-MOOE** *STF*

PPMP #: **4-5-1502-2024-5-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 20 meters long	2	pcs	750.00	1,500.00	1			1								
Automatic timer with system clock	1	pcs	4,000.00	4,000.00	1											
Sub-Total				5,500.00												
IT Supplies and Equipment																
Desktop Computer, All-in-one (AIO), Pentium Silver, 4GB RAM	1	unit	27,000.00	27,000.00	1											
Ink, Brother BT5000C Cyan	10	btls	500.00	5,000.00	1		1		1		1		2		2	2
Ink, Brother BT5000M Magenta	10	btls	500.00	5,000.00	1		1	1	1	1	1		1	1	1	1
Ink, Brother BT5000Y Yellow	10	btls	500.00	5,000.00	1		1	1	1		1	1	1	1	1	1
Ink, Brother BT60BK, Black	10	btls	500.00	5,000.00		1	1	1	1		1	1	1	1	1	1
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	1		1	1	1		1	1	1	1	1	1
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	1			2		2	1	1			1	2
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00	2			2				2			2	2
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00		1	1	1	1	1	1		1	1	1	1
Web Camera for Laptop and Desktop	2	pcs	720.00	1,440.00	1			1								
Ubiquiti Unifi HD Access Point 802.11 AC Wave 2 MU-MIMO Indoor (UAP-AC-HD)	1	unit	25,000.00	25,000.00	1											
Sub-Total				87,440.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	35	reams	253.00	8,855.00	3	3	3	3	3	3	3	3	2	3	3	3

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, A4, S-24, 80 gsm	40	reams	289.00	11,560.00	4	5	4	3	3	3	3	3	3	3	3	3
Data Filer, Big size, Legal	3	pieces	500.00	1,500.00	1		1		1							
Pen, Permanent Marker, black, broad tip	25	pieces	60.00	1,500.00	3	2	2	2	2	2	2	2	2	2	2	2
Pen, Whiteboard Marker, blue,	25	pieces	50.00	1,250.00	2	2	2	2	2	2	2	2	2	2	2	3
Pen, Permanent Marker, black, fine tip	25	pieces	60.00	1,500.00	2	2	2	2	2	3	2	2	2	2	2	2
Staple Wire, #35	20	boxes	35.00	700.00	1	1	2	2	2	2	1	2	2	2	2	1
Glue, White, All-purpose, 1 gallon	2	gallons	510.00	1,020.00	1											1
Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	1	pcs	420.00	420.00	1											
Tape, Masking, 2" x 25 yards	5	rolls	95.00	475.00	1			1				1		1		1
Soap, Detergent, Liquid, 1 gal, any scent	4	gal	400.00	1,600.00	1				1				1	1		
Bleach, liquid, 99.9% antibac, 1 gallon	5	gallon	220.00	1,100.00	1			1				1		1		1
Soap, Dishwashing Liquid Refill, 375ml	5	packs	200.00	1,000.00	1		1		1			1			1	
Dishwashing Liquid Soap, Refill 350ml	5	pack	120.00	600.00	1			1				1		1	1	
Folder, Pressboard, US, Green, Long	30	pcs	30.00	900.00	2	3	3	3	2	2	2	3	3	2	2	3
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	1			1								
Pin, Push, hammerhead type, asstd colors 50s/pack	5	boxes	35.00	175.00	1			1		1		1				1
Rubberband, #18, 350 gms/box	2	boxes	270.00	540.00	1			1								
Stapler, HD No.35	3	pc	350.00	1,050.00	1			1							1	
Sub-Total				36,945.00												
Grand Total				129,885.00												

Prepared by: 
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Head, Budget Office / FF 12

Date: 06/20/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies