

Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



SCAN HERE



PPMP-2025-1007-301996

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 04

☒ INDICATIVE ☐ FINAL
Fiscal Year: 2026End-user or Implementing Unit: Institute of Tropical Ecology and Environmental Science

PROCUREMENT PROJECT DETAILS				PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)	
Fuel & Lubricants										
Fuel, Gasoline	Goods	100 liters * 2	NP - Agency to Agency	No	01/2026	01/2026	02/2026	STF-MOOE	6,600.00	* Technical Specification
Sub-Total									6,600.00	
Office Equipment										
A4 Duplex Sheet-fed Document Scanner	Goods	1 unit * 1	Competitive Bidding	No	01/2026	05/2026	07/2026	STF-MOOE	32,000.00	* Technical Specification
Sub-Total									32,000.00	
Miscellaneous Expenses										

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Travel Expenses (Faculty/Staff)	Goods	4 lot * 3	Competitive Bidding	No	01/2026	05/2026	06/2026	STF-MOOE	40,000.00	• Technical Specification	
Sub-Total									40,000.00		
TOTAL BUDGET:										78,600.00	

* Please see attached specification

Prepared by:


SHAIRA B. MANAPSA
Agricultural Technician I
ITEES

Date:

Submitted by:


TEOFANES A. PATINDOL
Professor IV
ITEES

Date:



Date Generated: 10/07/2025

July 10
for KUCIP my process w ITDM Lab

SPECIFICATION

1. A4 Duplex Sheet-fed Document Scanner

Scanner Type:A4 sheet-fed, one-pass duplex colour scanner

Sensor Type:Contact Image Sensor (CIS) x 2

Scanning Method:Fixed carriage and moving document

Light Source:RGB LED

Optical Resolution:600 x 600 dpi*1

Output Resolution:50 - 1,200 dpi (In 1 dpi increments)

Scanner Bit Depth (Colour):48-bit input, 24-bit output

Scanner Bit Depth (Grayscale):16-bit input, 8-bit output

Scanner Bit Depth (Black & White):16-bit input, 1-bit output

Min Document Size:50.8 x 50.8 mm

Max Document Size:215.9 x 3,048 mm

Supported Paper Weight:50 - 209 g/m2, Less than A8 size: 127 - 209g/m2

Output File Formats:Epson Scan 2: JPEG, TIFF, Multi-TIFF, PDF, Searchable PDF, BMP, PNG

Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF, Multi-TIFF, PNG, DOCX, XLSX, PPTX

Supported OS:Windows XP / Vista / 7 / 8 / 8.1 / 10 / Server 2003 / 2008 / 2012 / 2016
Mac OS X 10.6.8 or later

Scanner Driver Compatibility:TWAIN, SANE, WIA, ICA, ISIS (Windows)

Bundled Applications:Epson Scan 2, Epson Scan OCR Component, Epson Scan PDF Extensions, Document Capture Pro (Windows), Document Capture (Mac)

Interface:

USB 2.0

2. Fuel, Gasoline

- green color
- good quality

3. Travel Expenses (Faculty/Staff)

Official travel for university-related activities and coordination meetings

for Budget Year 2026

Program : STF - MOOE

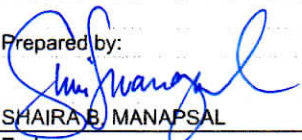
MOOE 2026

REGULAR AGENCY FUND/GENERAL FUND

TOTAL BUDGET ALLOCATION: 262,200.00

MFO	Projects, Programs and Activities (PAPs):	Account Titles	Budget Allocation
Sustained certification and accreditation of programs and management processes to include but not limited to talents/employees, operations, financial assets, transparency, and accountability.	Employee Competence and Training	Travelling Expenses	40,000.000
	Attendance of the faculty and staff to seminar, training and workshops	Fuel, Oil & Lubricants Expenses	6,600.000
	Quality assured academic program	ICT Equipment	32,000.00
	GRAND TOTAL		78,600.00

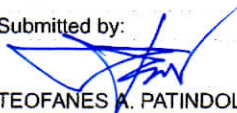
Prepared by:



SHAIRA B. MANAPSAL

End-user

Submitted by:



TEOFANES A. PATINDOL

Immediate Supervisor