

☒ Original PPMF
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

SCAN HERE
 
 PPMP-2024-0926-225408

END-USER/UNIT: **Multi-Media Development Center**
 CHARGED TO **GF-MOOE**
 Project, Programs and Activities(PPAs):
 For printing & binding and office uses.

PPMP #: **PPMP-2025-092624-0627**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Lacquer Thinner, 4L	10 gallons	6,300.00	Public Bidding		10										
	GRASS CUTTER, 4 stroke	1 unit	23,000.00	Public Bidding		1										
	Flourescent tube (40watts) LED	6 tube	1,320.00	Public Bidding			6									
	Sub-Total		30,620.00													
	Food & Food Ingredients															
	Snacks AM	28 set	2,240.00	Public Bidding			7			7			7			7
	Sub-Total		2,240.00													
	Hardware															
	Door Knob	5 piece	5,000.00	Public Bidding			5									
	Bulb, LED, 20 Watts	10 pc	4,000.00	Public Bidding			10									
	Sub-Total		9,000.00													
	IT Supplies and Equipment															
	Desktop Computer (CPU only) for Modelling and Rendering - 16 OR 32 GB RAM DDR4 or Higher - 500 GB SS	1 lot	40,000.00	Public Bidding		1										
	Air Conditioning Unit	1 unit	31,000.00	Public Bidding	1											
	Stamping Machine Manual for book binding	1 unit	9,000.00	Public Bidding		1										
	Ink, Epson 003, Genuine Black 65mL	8 btl	2,800.00	Public Bidding		8										
	Ink, EPSON 003, Genuine Cyan 65mL	5 btl	1,750.00	Public Bidding		5										

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	Ink, EPSON 003, Genuine Magenta 65mL	5 btl	1,750.00	Public Bidding										5		
	Ink, EPSON 003, Genuine Yellow 65mL	5 btl	1,750.00	Public Bidding										5		
	Sub-Total		88,050.00													
	Office Supplies															
	5-Tier File Rack Metal Mesh Stackable Letter Tray Scratch-Resistant Magazine Letter Paper Document Home Office Desk Supplies	3 unit	1,350.00	Public Bidding			3									
	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)	5 pcs	3,000.00	Public Bidding			5									
	Correction Tape, 8m x 5mm wide	8 pc	320.00	Public Bidding			8									
	Multi-Purpose Glue, 130 g	4 btl	240.00	Public Bidding			4									
	Tape, Double Sided, 2" x 10m	8 rolls	960.00	Public Bidding			8									
	Record Book, Big, 500 pages	6 pcs	1,110.00	Public Bidding										6		
	Laminating Film, A4, 100 sheets/box, 250 microns	5 boxes	7,150.00	Public Bidding			5									
	Pen, Permanent Marker, blue, fine tip	5 pieces	300.00	Public Bidding			5									
	Tape, Masking, 1/2" x 25 yards	20 rolls	500.00	Public Bidding			20									
	Photo Paper Matte A4	12 sheets	960.00	Public Bidding										12		
	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	8 pcs	1,600.00	Public Bidding										8		
	Sign Here Sticky Notes	5 pack	295.00	Public Bidding			5									
	Gel Ink Sign Pen 0.5, blue	150 pcs	4,500.00	Public Bidding			150									
	Paper, Bond, A4, S-24, 80 gsm	12 reams	3,468.00	Public Bidding			12									
	Paper, Bond, Long, S-24, 80 gsm	4 reams	1,312.00	Public Bidding			4									
	Paper, Bond, Short, S-24, 80 gsm	5 reams	1,385.00	Public Bidding			5									
	Gel Ink Sign Pen 0.5, black	10 pcs	250.00	Public Bidding			10									
	Pen, Highlighting, asstd color	10 pcs	250.00	Public Bidding			10									
	Stamping foil, Gold	4 roll	3,600.00	Public Bidding			4									
	Cartolina, US, White, at least 160gsm	500 pcs	10,000.00	Public Bidding		500										
	Book Cloth, White	6 yard	780.00	Public Bidding			6									
	Paste Board # 25	100 sheets	6,000.00	Public Bidding		100										
	Haspi Paper Green	2 roll	14,000.00	Public Bidding		2										
	Glue, White Apollo	4 gallon	2,400.00	Public Bidding		4										
	Broom, Stick Broom, Tukog	4 pc	240.00	Public Bidding		4										
	Broom, Soft (Tambo), Large, Heavy Duty	4 pcs	1,000.00	Public Bidding			4									

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	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity	7 pcs	2,450.00	Public Bidding			7									
	Alcohol, Ethyl, 70% solution, 1 gallon	4 gallons	2,400.00	Public Bidding			4									
	Soap, Dishwashing, Liquid, 250ml	6 btl	900.00	Public Bidding			6									
	Soap, hand, liquid, 250 ml	6 btl	930.00	Public Bidding			6									
	Multi-Purpose Cleaner, Liquid, 1000ml, any scent	8 btl	1,760.00	Public Bidding			8									
	Tissue, Bathroom, 2 Ply, 12rolls/pack	10 pack	2,040.00	Public Bidding			10									
	Multi-Insect Killer Spray, 250ml	5 tubes	1,500.00	Public Bidding			5									
	Scouring Pad, big economy size, good quality	5 pieces	250.00	Public Bidding			5									
	Cleaner, Glass, 500ml, spray type, any scent	6 btl	1,320.00	Public Bidding			6									
	Soap, Detergent, Powder, 1 kilo/pack, any scent	6 kl	900.00	Public Bidding			6									
	Floor mop with bucket, microfiber spin rotating 360	1 pc	1,500.00	Public Bidding			1									
	Tape, Packaging, 2" x 100 yards, Tan	10 rolls	750.00	Public Bidding			10									
	Sub-Total		83,670.00													
	Printing Services															
	Leroy Letter Types for Stamping Machine	1 sets	3,500.00	Public Bidding		1										
	Sub-Total		3,500.00													
	TOTAL BUDGET:		217,080.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

Prepared by: 
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