

☒ Original PPMF  
☐ Revised (Changed Items, same budget)  
☐ Supplemental



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2024**

Unit/Office/Dept/Div: **Office of the Director of NSTP/CWTS**  
 Project Code: **NSTP OFFICE PPMF**  
 Purpose: **For Office Supplies**

Total Budget : **72,283.81**  
 Funding : **GF-MOOE**  
 PPMF #: **41-5-1493-2024-7-0-0**



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Awards &amp; Tokens</b>																
Medals, Small, Gold with VSU Logo/Seal, with 1.5"	10	pcs	300.00	3,000.00	10											
<b>Sub-Total</b>				<b>3,000.00</b>												
<b>Construction and Electrical Supplies</b>																
Nails, Common Wire, 2-1/2"	1	kilos	90.00	90.00	1											
Good Lumber Wood 2x2x12 (s4s)	12	pcs	500.00	6,000.00	12											
Good Lumber, 2" x 3" x 12"	2	pieces	600.00	1,200.00	2											
Good Lumber, 2"x4"x12"	2	pc	1,300.00	2,600.00	2											
Paint, color: white, enamel	2	gallon	700.00	1,400.00	2											
<b>Sub-Total</b>				<b>11,290.00</b>												
<b>Hardware</b>																
Nails, Common Wire, 1"	1	kl	90.00	90.00	1											
Nails, Common Wire, 3"	1	kl	90.00	90.00	1											
Nails, Common Wire, 4"	1	kl	90.00	90.00	1											
<b>Sub-Total</b>				<b>270.00</b>												
<b>IT Supplies and Equipment</b>																
Ink, Epson 003, Genuine Black 65ml	9	btl	350.00	3,150.00	9											
Ink, EPSON 003, Genuine Cyan 65ml	4	btl	350.00	1,400.00	4											
Ink, EPSON 003, Genuine Magenta 65ml	4	btl	350.00	1,400.00	4											
Ink, EPSON 003, Genuine Yellow 65ml	8	btl	350.00	2,800.00	8											
Computer Printer, All-in-One/Multifunction Colored-Link Tank	1	unit	14,000.00	14,000.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Windows 10 Operating System	1	Licenses	10,000.00	10,000.00	1											
<b>Sub-Total</b>				<b>32,750.00</b>												
<b>Laboratory Supplies</b>																
Foam board White 10" x 15" 5mm 10pcs/set	3	set	800.00	2,400.00	3											
<b>Sub-Total</b>				<b>2,400.00</b>												
<b>Office Supplies</b>																
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	200	packs	45.00	9,000.00	200											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											
Folder, Pressboard, US, Green, Long	50	pcs	35.00	1,750.00	50											
Toilet Bowl and Urinal Cleaner, at least 500mL	6	btl's	125.00	750.00	6											
Cartolina, US, Black, at least 160gsm	5	pcs	20.00	100.00	5											
Cartolina, US, Blue, at least 160gsm	5	pcs	14.00	70.00	5											
Cartolina, US, Gold, at least 160gsm	5	pcs	14.00	70.00	5											
Cartolina, US, Green, at least 160gsm	5	pcs	20.00	100.00	5											
Cartolina, US, Yellow, at least 160gsm	10	pcs	14.00	140.00	10											
Cartolina, US, Red, at least 160gsm	10	pcs	14.00	140.00	10											
Laminating Film, A3, 100 shts/box, 250 microns	1	box of 50's	3,745.00	3,745.00	1											
Customized University Diploma Jacket	21	pc	100.00	2,100.00	21											
Alcohol, Ethyl, 70% solution, 500mL	5	btl's	125.00	625.00	5											
<b>Sub-Total</b>				<b>19,090.00</b>												
<b>Sports Equipment</b>																
Blue Rubber Mat	6	pcs	580.00	3,480.00	6											
<b>Sub-Total</b>				<b>3,480.00</b>												
<b>Grand Total</b>				<b>72,280.00</b>												

Prepared by:   
**MARLON V. DAMPIOS**

Noted by:   
**JOY A. BELLEN**  
Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
Head, Budget Office

Date: 01/12/2024