

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0915-63744

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Office of the President**
 Project Code: **Futures Thinking-2022-ORP77**
 Purpose: **For futures thinking office use**

Total Budget : **334,569.52**
 Funding : **GF-MOOE**
 PPMP #: **58-5-1491-2022-8-0-7**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Epson 003 Ink Bottle for Epson L3150, YELLOW	5	btls	400.00	2,000.00									5			
Epson 003 Ink Bottle for Epson L3150, MAGENTA	5	btls	400.00	2,000.00									5			
Epson 003 Ink Bottle for Epson L3150, CYAN	5	btls	400.00	2,000.00									5			
Epson 003 Ink Bottle for Epson L3150, Black	5	btls	400.00	2,000.00									5			
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00									1			
Sub-Total				22,000.00												
Medical & Dental Supplies & Equipment																
Infrared Thermal scanner with automatic alcohol dispenser with stand	1	pc	5,000.00	5,000.00									1			
Sub-Total				5,000.00												
Office Equipment																
industrial fan	2	pc	3,500.00	7,000.00									2			
Stand Fan, banana type 18" banana blade	4	unit	2,500.00	10,000.00									4			
Coffee Percolator, 10L	1	unit	3,000.00	3,000.00									1			
Automatic Emergency Light LED	7	unit	1,900.00	13,300.00									7			
UV Disinfection Box	2	pcs	2,000.00	4,000.00									2			
Sub-Total				37,300.00												
Office Furniture & Fixture																
Metal Leg Office Table	1	pcs	10,650.00	10,650.00									1			
Computer Table, tower type	1	unit	3,000.00	3,000.00									1			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office chair with arm rest, durable leather seat	2	pcs	5,000.00	10,000.00									2			
Back Ergonomic Comfort conference chair	1	pcs	1,500.00	1,500.00									1			
Metal filing shelves open 5 layers	1	unit	8,000.00	8,000.00									1			
White Board, 100x150cm	3	piece	4,515.00	13,545.00									3			
3 layer magazine tray/storage/desk organizer/holder/rack	2	pcs	300.00	600.00									2			
Curtain Plain Grommet Top, Matte Gold	29	pcs	300.00	8,700.00									29			
Curtain Plain Grommet Top, White	8	pcs	300.00	2,400.00									8			
3 Tier Rolling Kitchen Utility Cart on Wheels Coffee Cart	2	pcs	5,000.00	10,000.00									2			
Modern Stylish Sofa Side Table/Corner table/Coffee Table/Mini Table	2	pcs	2,000.00	4,000.00									2			
Desk/working table, black-brown, 100x60 cm (39 3/8x23 5/8 ")	1	pc	3,000.00	3,000.00									1			
Sub-Total				75,395.00												
Office Supplies																
Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel	1	pc	2,300.00	2,300.00									1			
Coffee/Tea Mug with Saucer Plate	4	set	550.00	2,200.00									4			
Paper, Bond, A4, S-20, 70 gsm	25	reams	253.00	6,325.00									25			
Paper, Bond, A4, S-24, 80 gsm	25	reams	289.00	7,225.00									25			
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00									2			
Epson L6290 101 Ecotank Ink Black	6	btls	400.00	2,400.00									6			
Epson L6290 101 Ecotank Ink Yellow	6	btls	400.00	2,400.00									6			
Epson L6290 101 Ecotank Ink Magenta	6	btls	400.00	2,400.00									6			
Epson L6290 101 Ecotank Ink Cyan	6	btls	400.00	2,400.00									6			
Stapler, HD No.35	3	pc	350.00	1,050.00									3			
Staple Wire, #35	5	boxes	30.00	150.00									5			
Drinking glass cup glassware, set	4	sets	300.00	1,200.00									4			
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	2	pcs	300.00	600.00									2			
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	30	pcs	100.00	3,000.00									30			
Wall Clock	2	pc	800.00	1,600.00									2			
Paper Cutter, Sliding, for A3, with metal base, replaceable blades	1	unit	6,800.00	6,800.00									1			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Scissors, 8" heavy duty, good quality	3	pieces	75.00	225.00									3			
Alcohol, Ethyl, 70% solution, 500mL	25	btls	125.00	3,125.00									25			
Teaspoon, stainless steel, set	2	sets	100.00	200.00									2			
Sub-Total				46,100.00												
Grand Total				185,795.00												

Prepared by: _____

LES ANDRE B. PAMAOS

Noted by: _____

EDGARDO E. TULIN
Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES
Head, Budget Office

ORP 97 FIP
CA-MODE

Date: **09/22/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies