



**VISAYAS**  
STATE UNIVERSITY

**RESEARCH  
OFFICE**

January 30, 2025

**Mr. Nelson H. Tejera**  
Project Leader  
DCST  
Visayas State University  
Visca, Baybay City, Leyte

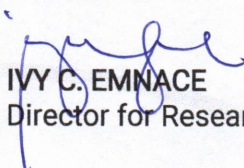
Dear Mr. Tejera:

Please be informed that you can now submit your PPMP for FY 2025 for Supplies and Materials needed in your VSU-Funded (GAA & ISR) research project/s. The budget allocated this year is Five Thousand (P 5,000.00) only. Kindly submit your PPMP on or before February 7, 2025.

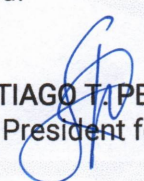
If you have any clarifications or queries regarding this matter please feel free to contact Ms. Merlyn Tapayan thru VOIP# 1005.

Thank You!

Very truly yours,

  
**IVY C. EMNACE**  
Director for Research

Noted:

  
**SANTIAGO T. PEÑA JR.**  
Vice President for REI

**RESEARCH OFFICE**

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FM-VSU-03  
V4 01-23-2025  
No. 25-011-119

Attachment

Charging Code	Project Title	Proponent(s)	Duration	Supplies and Materials
<b>Faculty of Computing</b>				
DCST.0824-0825.01	Farm to Table: A Management Information System for Farmers and Food Business Establishments in Baybay City, Leyte	Tejara, Nelson H.	Aug. 2024-Aug. 2025	5,000.00