



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0111-168547

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: **Department of Agronomy**

Project Code: **A.III.b.I**

Purpose: **Supplies and Materials**

Total Budget : **180,000.00**

Funding : **GF-MOOE**

PPMP #: **3-5-1546-2024-0-0-0**

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	5	pc	500.00	2,500.00		5										
Sub-Total				2,500.00												
Farm Tools and Equipment																
Long Bolo/Liko/Haras with wood handle, curve end and no case	2	pcs	800.00	1,600.00		2										
Sub-Total				1,600.00												
Hardware																
Steel Bar, Round (plain), 10mm x 6m	6	length	295.00	1,770.00		6										
Cement, Portland	8	bag	330.00	2,640.00		8										
garden bolo/ guna	4	pcs	350.00	1,400.00		4										
Rainboots, Size: 7 (Women), Black	2	pair	365.00	730.00		2										
Knife, Butcher's, Stainles Steel	1	piece	400.00	400.00		1										
Sub-Total				6,940.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	30	btl	350.00	10,500.00		30										
Laser Presentation Remote / Wireless Presenter, Black	2	piece	700.00	1,400.00		2										
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00		1										
Sub-Total				25,900.00												
Laboratory Equipment																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Digital Weighing Scale	1	pcs	3,500.00	3,500.00		1										
Sub-Total				3,500.00												
Laboratory Supplies																
High Precision Stainless Steel Digital Vernier Caliper	2	pc	2,500.00	5,000.00		2										
Buffer Solution pH 10, 500 mL	1	btl	2,500.00	2,500.00		1										
Sub-Total				7,500.00												
Office Furniture & Fixture																
Computer Table, tower type	1	unit	3,000.00	3,000.00		1										
Sub-Total				3,000.00												
Office Supplies																
Tape, Packaging, 2" x 100 yards, Clear	10	rolls	75.00	750.00		10										
Scissors, 8" heavy duty, good quality	10	pieces	75.00	750.00		10										
Correction Tape, 8m x 5mm wide	10	pc	40.00	400.00		10										
Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g	8	pair	105.00	840.00		8										
Dishwashing Liquid Soap, Refill 350ml	20	pack	150.00	3,000.00		20										
Dishwashing Sponge	50	pcs	35.00	1,750.00		50										
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00		10										
Alcohol, Ethyl, 70% solution, 500mL	30	btls	125.00	3,750.00		30										
Rubber band	2	boxes	30.00	60.00		2										
Soft Broom (Tambo) 200g minimum, heavy duty	10	pcs	220.00	2,200.00		10										
Dust pan, plastic, stand-up handle, large	10	pc	140.00	1,400.00		10										
Broom, Stick Broom, Tukog	15	pc	50.00	750.00		15										
Gel Ink Sign Pen 0.5, blue	48	pcs	30.00	1,440.00		48										
Gel Ink Sign Pen 0.5, red	45	pcs	30.00	1,350.00		45										
Gel Ink Sign Pen 0.5, black	12	pcs	25.00	300.00		12										
Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	10	rolls	88.00	880.00		10										
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00		100										
Paper, Bond, A4, S-24, 80 gsm	70	reams	289.00	20,230.00		70										
Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	15	pack	50.00	750.00		15										
Plastic bag (sando bag), jumbo size, 100 pcs/back	5	pack	185.00	925.00		5										
Plastic bag (sando bag) 100pcs/pack large	5	pack	110.00	550.00		5										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Detergent, Powder, 1 kilo/pack, any scent	10	kl	150.00	1,500.00		10										
Ice Wrapper	5	pack	50.00	250.00		5										
Ruler, Plastic, 12"	20	pieces	15.00	300.00		20										
Meter Stick, wood	20	pcs	60.00	1,200.00		20										
Liquid Hand Soap, 500 ml.	10	btls	120.00	1,200.00		10										
Cartolina, US, Green, at least 160gsm	5	pcs	20.00	100.00		5										
Cartolina, US, Pink, at least 160gsm	5	pcs	14.00	70.00		5										
Cartolina, US, Yellow, at least 160gsm	5	pcs	14.00	70.00		5										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	115.00	1,150.00		10										
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	125.00	1,250.00		10										
Acetate, transparent, guage #8, approx. 50m/roll	1	rolls	2,940.00	2,940.00		1										
Masking Tape, 1"	10	rolls	60.00	600.00		10										
Pen, Permanent Marker, green, broad tip	20	pieces	60.00	1,200.00		20										
Net bags, fish net, 13" x 13"	100	pc	20.00	2,000.00		100										
Chopping Board (Plastic)	1	pcs	200.00	200.00		1										
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	2	tubes	220.00	440.00		2										
Air Freshener, Lavender Scent	1	pcs	190.00	190.00		1										
Sub-Total				59,775.00												
Grand Total				110,715.00												

Prepared by:  01/11/24
MILESA C. MARSADO

Noted by: 
DIONESIO M. BAÑOC
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office
Date: 01/11/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies