



March 21, 2024

**Dr. Marlito Jose M. Bande**

Head, BCHRRDE

Visayas State University

Visca, Baybay City, Leyte

Dear **Dr. Bande**:

Herewith is the approved budget appropriation for the CY 2024 operations of the Biodiversity Conservation and Habitat Restoration for RDE in the total amount of **P 753,156.48** chargeable to RRTC.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.


Project Code: RRTC.A.III.C	
Breakdown	Amount
Supplies and Materials	80,000.00
Professional Services	160,000.00
Labor & Wages (Additional Funds)	94,382.40
General Services	418,774.08
<b>TOTAL</b>	<b>753,156.48</b>

As a policy, a quarterly, midyear, and annual progress report of BCHRRDE accomplishment is required for submission to the Vice President for Research, Extension, and Innovation

Very truly yours,

  
**IVY C. EMNACE**  
Director for Research

Recommending Approval:

  
**DENNIS P. PEQUE**  
VP for REI

**APPROVED:**

  
**PROSE IVY G. YEPES**  
President

CC:

Dr. Prose Ivy G. Yepes	, VSU President
Ms. Louella C. Ampac	, Director, FMO
Ms. Alicia M. Flores	, Head Budget Office
Mr. Nick Freddy Bello	, OIC Head Accounting Office
File: OVPREI-VP	
OVPREI-RPO	

**RESEARCH OFFICE**

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