



26-4-85-2021-0-2



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

CY 2021

- ☒ Original PPMP  
☐ Revised (Changed items, same bu  
☐ Supplemental

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**

Project Code: **60.1**

Total Budget : **45,000.00**

Funding : **TF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)										
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Computer Supplies</b>															
Printer, Laser Jet	2	unit	7,500.00	15,000.00	2										
Printer, computer, continuous ink system, 4-in-1 (Print, Scan, Xerox copy, Fax with ADF)	2	unit	13,500.00	27,000.00	2										
Printer, Canon, iP 1980	1	unit	2,350.00	2,350.00	1										
<b>Sub-Total</b>				<b>44,350.00</b>											
<b>Grand Total</b>				<b>44,350.00</b>											

Prepared by: \_\_\_\_\_

**CECILIO M. BENITEZ**

Noted by: \_\_\_\_\_

**MARLITO JOSE M. BANDE**  
 Unit Head/Project Leader

Funds Available: \_\_\_\_\_

**ERLINDA S. ESGUERRA**  
 Head, Accounting Office

Date: **07/24/2**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies