

Original PPMP

Revised (Changed items, same budget)

Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0815-138189

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

nit/Office/Dept/Div: **Office of the University Disaster & Risk Reduction Management**

roject Code: **UDRRMSSO-2024**

urpose: **Office Supplies**


Total Budget : **100,000.00**

Funding : **GF-MOOE**


PPMP #: **148-5-1373-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Packed Meals for Lunch (200.00)	30	packs	200.00	6,000.00			10						10		10	
Snacks AM	50	set	80.00	4,000.00			50									
Snacks PM	50	packs	80.00	4,000.00			50									
Sub-Total				14,000.00												
Hardware																
LED Bulb, 13 watts, 87% Energy Saving	10	pcs	250.00	2,500.00	5			5								
Sub-Total				2,500.00												
*Supplies and Equipment																
HDMI to HDMI cable	1	piece	500.00	500.00	1											
Sub-Total				500.00												
Office Equipment																
Laminator Machine, A3	1	unit	5,000.00	5,000.00	1											
Fire Extinguisher, Refill (4.5kg or 9.9lbs)	15	tank	990.00	14,850.00	15											
Sub-Total				19,850.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	30	reams	289.00	8,670.00	20						10					
Paper, Bond, Long, S-24, 80 gsm	7	reams	328.00	2,296.00	5						2					
Paper, Bond, Short, S-24, 80 gsm	7	reams	277.00	1,939.00	5						2					
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00	15						5					
Laminating Film, A3, 100 shts/box, 250 microns	1	box of 50's	3,745.00	3,745.00	1											

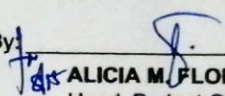
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	50						50					
Folder, Expanded, Long (Red)	50	piece	30.00	1,500.00	50											
White Mailing Envelope, Long, 9 1/2 x 4 1/8	400	pcs	1.00	400.00	400											
Envelope, Brown, long, good quality	10	pcs	5.00	50.00	10											
Envelope, brown, ordinary, A4 size	50	pcs	10.00	500.00	50											
Ballpen 50 Pieces, Blue	1	box of 50's	500.00	500.00	1											
Binder Clip, 2-inch, 12 pcs/box	10	boxes	100.00	1,000.00	10											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	14.00	70.00				5								
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box of 50's	30.00	150.00				5								
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00				5								
Staple Wire, #35	4	boxes	35.00	140.00				4								
Stapler, HD No.35	1	pc	350.00	350.00	1											
Record Book, Big, 500 pages	30	pcs	115.00	3,450.00	20						10					
Record Book, Big, 300 pages	15	pcs	110.00	1,650.00	10						5					
Toilet Bowl Cleaner, at least 1 liter	5	btl	250.00	1,250.00	5											
Battery, Alkaline, 9 volts	5	pcs	210.00	1,050.00	5											
Battery, Alkaline, Size: C, 2pcs/pack	16	pack	95.00	1,520.00	16											
Paper, Photo, Waterproof Glossy Inkjet, A4, 230 GSM No Backprint, 20 shts/pack	5	pack	95.00	475.00	5											
Mop Rug, Heavy Duty, 100% cotton	5	pieces	90.00	450.00	5											
Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long	1	pieces	500.00	500.00	1											
Sub-Total				35,345.00												
Repair and Maintenance Services																
UDRRMSSO Repair & Maintenance	1	lot	4,000.00	4,000.00	1											
Sub-Total				4,000.00												
Grand Total				76,195.00												


JEMUEL A. OCAÑADA

Noted by:


JULIUS V. ABELA
Unit Head/Project Leader

Noted By:


ALICIA M. FLORES ^{mr} _{GRS '24}
Head, Budget Office

Date: 08/15/2023

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

e: Please make a separate PPMP for each funding source.

ategorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies