



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1009-302693

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 02

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **Faculty of Teacher Education**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Fuel & Lubricants											
Fuel, Diesel	Goods	160 liters * 3	Competitive Bidding	No	01/2026	05/2026	05/2026	STF-MOOE	9,920.00	• Technical Specification	
Sub-Total									9,920.00		
Office Supplies											
Paper, Parchment, A4, cream, (for certificate) 100 sheets/pack - 5 packs	Goods	11 packs * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	5,500.00	• Technical Specification	
Sub-Total									5,500.00		
Awards & Tokens											
Token, Assorted VSU Products and Memorabilia with bag	Goods	4 bags	Direct Contracting	No	01/2026	01/2026	03/2026	STF-MOOE	10,000.00		

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Sub-Total									10,000.00		
Common-Use Supplies & Equipment (CSE)											
Bond Paper, 80 gsm, A4	Goods	25 reams * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	6,875.00	• Technical Specification	
Bond Paper, 80 gsm, Long	Goods	25 reams * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	7,625.00	• Technical Specification	
Sub-Total									14,500.00		
TOTAL BUDGET:									39,920.00		

* Please see attached specification

Prepared by:

ASHIERAH RHYCE B. ESCO
Administrative Aide VI
DSEI

Date:

09/10/2025

Submitted by:

LEO A. MAMOLO
Professor IV
FTE

Date:

10/9/25



Date Generated: 10/09/2025

for XyCIA m. Flores FTE

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SPECIFICATION

1. Bond Paper, 80 gsm, A4

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

2. Bond Paper, 80 gsm, Long

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

3. Fuel, Diesel

- good quality

4. Paper, Parchment, A4, cream, (for certificate) 100 sheets/pack - 5 packs

Paper, Parchment, A4, cream, (for certificate) 100 sheets/pack - 5 packs

5. Token, Assorted VSU Products and Memorabilia with bag

LINE ITEM BUDGET

for Budget Year 2026


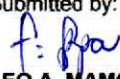
END-USER/UNIT: CoEd Labshare

Program : Higher Education

CoEd LabShare 2026

Special Trust Fund

TOTAL BUDGET ALLOCATION: 255,000.00

MFO	Projects, Programs and Activities (PAPs):	Account Titles	Budget Allocation
Sustained academic excellence compliant with statutory standards, aligned with Fourth Industrial Revolution (4IR), Education 5.0, and sustainable development goals.	Delivery of Instruction (Purchase of office supplies for daily operations)	Office Supplies Expenses	20,000.00
	Salary and Wages for JO Workers (AI Dean Custodio)	Labor & Wages	150,500.00
	Attendance of Faculty/Staff to Trainings/Seminars/Workshops/Conferences	Fuel, Oil & Lubricants Expenses	10,000.00
	Upskilling and reskilling of faculty and staff through participating in local, national and international trainings, seminars and workshops	Awards, Rewards and Prizes	10,000.00
	Honorarium for the Cooperating Teachers projected for 2026	Other MOOE	64,500.00
	GRAND TOTAL		255,000.00
<div>Prepared by:  ASHIERAH RHYCE B. ESCO End-user</div> <div>Submitted by:  LEO A. MAMOLO Immediate Supervisor</div>			