

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0216-179278

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: Office of the Vice President for Administration & Finance

Project Code: OVPAF - 2024-04

Purpose: For OVPAF use

Total Budget : 150,000.00

Funding : GF-MOOE

PPMP #: 59-5-2710-2025-1-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Gasoline (Unleaded) - For VSU Fuel Station	100	liters	85.00	8,500.00	100											
Diesel Fuel (for VSU Fuel Station)	100	liters	84.00	8,400.00	100											
Sub-Total				16,900.00												
IT Supplies and Equipment																
Flatbed, Scanner	1	unit	30,000.00	30,000.00	1											
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson 003, Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003, Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003, Genuine Magenta 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003, Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Epson 001 ink, Black, 127ml, Genuine	10	btl	600.00	6,000.00	10											
Epson 001 ink, Cyan, Genuine	5	btl	350.00	1,750.00	5											
Epson 001 ink, Yellow, Genuine	5	btl	350.00	1,750.00	5											
Epson 001 ink, Magenta, Genuine	5	btl	350.00	1,750.00	5											
Sub-Total				58,750.00												
Office Furniture & Fixture																
Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	1	pc	12,000.00	12,000.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies				12,000.00												
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	1	pack	115.00	115.00	1											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	125.00	250.00	2											
Acetate, transparent, guage #3, approx. 50m/roll	1	rolls	900.00	900.00	1											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	2	tubes	220.00	440.00	2											
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00	20											
Alcohol, Ethyl, 70% solution, 1 gallon	1	gallons	600.00	600.00	1											
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	1	unit	530.00	530.00	1											
Paper, Bond, A4, S-24, 80 gsm	30	reams	289.00	8,670.00	30											
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00	5											
Paper, Bond, Short, S-24, 80 gsm	5	reams	277.00	1,385.00	5											
Ballpen 50 Pieces, Blue	1	box of 50's	500.00	500.00	1											
Cleaner, Glass, 500mL, spray type, any scent	10	btls	220.00	2,200.00	10											
Bathroom Deodorizer, with holder, at least 100g, any scent	20	pcs	80.00	1,600.00	20											
Muriatic Acid concentrated scented	10	gal	350.00	3,500.00	10											
Cleanser, Powder, 500g, any scent	10	btls	80.00	800.00	10											
Dishwashing Sponge	5	pcs	35.00	175.00	5											
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00	10											
Soap, hand, liquid, 250 ml	2	btls	135.00	270.00	2											
Sign pen, Fine Tech, 0.3mm. blue	15	pieces	35.00	525.00	15											
Pencil, Lead, #2, w/ eraser	25	pieces	10.00	250.00	25											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, blue,	5	pieces	50.00	250.00	5											
Pen, Highlighter, yellow	5	pieces	45.00	225.00	5											
Pen, Highlighter, orange	5	pieces	46.00	230.00	5											
Sign Here Sticky Notes	30	pack	59.00	1,770.00	30											

