



8-1-1093-2021-Q-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2021

Unit/Office/Dept/Div: Department of Consumer & Hospitality Management
 Project Code: DTHM-2021-STF

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Total Budget: 100,000.00
 Funding: STF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gestetner/Roneo/Sole Dist																
Master roll for DX-2430 copy printer, 100 cuts	5	pieces	1,960.00	9,800.00	5											
Sub-Total				9,800.00												
Office Appliances/Equipment																
LCD Projector	3	unit	26,000.00	78,000.00	3											
Sub-Total				78,000.00												
Office Supplies and Materials																
Gestetner DX2430 Toner	6	box	1,750.00	10,500.00	6											
Brown envelope	50	pcs	15.00	750.00	50											
Envelope, Expanding long blue w/garterized tie	35	pieces	12.00	420.00	35											
Envelope, Expanding long brown w/ tie	35	piece	12.00	420.00	35											
Sub-Total				12,090.00												
Grand Total				99,890.00												

Prepared by

JAMES B. ESCUADRA

Noted by:

VENICE B. LEANEZ
 Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
 Head, Budget Office

Date: 07/31/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies