

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



118-5-751-2022-8-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Agricultural and BioSystems Engineering

Project Code: DABE 2022

Purpose: For Office use

Total Budget : 135,000.00

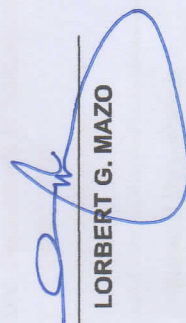
Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 1TB), USB 3.1	2	unit	3,000.00	6,000.00		2										
Flash Drive, 128GB, USB 3.0	2	pcs	1,500.00	3,000.00		2										
Mouse, Wired, Optical, USB	5	pieces	210.00	1,050.00		5										
Speaker, for PC, 2.1 (Speaker with Subwoofer)	2	pc	1,500.00	3,000.00		2										
UPS, 1000 VA	2	unit	3,000.00	6,000.00		2										
Wireless Optical Mouse	2	pcs	1,000.00	2,000.00		2										
Megaphone	3	unit	1,500.00	4,500.00		3										
Sub-Total				25,550.00												
Office Supplies																
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00				5								
Alcohol, Ethyl, 70% solution, 500mL	5	btl	125.00	625.00				5								
Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	2	pcs	420.00	840.00				2								
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00				2								
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box	30.00	150.00				5								
Soap, Detergent, Liquid, 1 gal, any scent	1	gal	350.00	350.00				1								
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00				5								
Disinfectant Spray, 170g	2	can	280.00	560.00				2								
Dust pan, plastic, stand-up handle, large	5	pc	140.00	700.00				5								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00			50									
Envelope, Document, Brown, 150 lbs, Short	50	pc	5.00	250.00			50									
Mop Handle, Plastic	2	pieces	145.00	290.00			2									
Mop Rug, Heavy Duty, 100% cotton	5	pieces	90.00	450.00			5									
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00			20									
Pen, Ball, blue	30	pieces	10.00	300.00			30									
Pen, Ball, red	30	pieces	10.00	300.00			30									
Pen, Highlighter, yellow	10	pieces	45.00	450.00			10									
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00			10									
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00			10									
Puncher, Heavy Duty	2	pieces	450.00	900.00			2									
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	2	packs	750.00	1,500.00			2									
Ruler, Plastic, 12"	10	pieces	15.00	150.00			10									
Ruler, Plastic, 24"	10	pieces	35.00	350.00			10									
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomic PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1	pcs	1,500.00	1,500.00			1									
Stick Broom (lingting) 6" fr the top, approx 370 pcs	10	piece	40.00	400.00			10									
Tape Dispenser, 1" tape, big core, any color	2	pcs	115.00	230.00			2									
Tape, Packaging, 2" x 100 yards, Clear	10	rolls	55.00	550.00			10									
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00			10									
Toilet Bowl Cleaner, at least 1 gallon	5	gal	395.00	1,975.00			5									
Floor mop with bucket, microfiber spin rotating 360	1	pc	1,500.00	1,500.00			1									
Multi-Insect Killer Spray, 250mL	5	tubes	200.00	1,000.00			5									
Wet and dry vacuum cleaner	1	pc	5,000.00	5,000.00			1									
Soap, hand, liquid, 250 ml	3	btl	135.00	405.00			3									
Floor Mop	10	pieces	250.00	2,500.00			10									
Broom, Stick Broom, Tukog	10	pc	35.00	350.00			10									
Folder, Ordinary, A4	20	pcs	7.00	140.00			20									
Wall Clock	2	pc	800.00	1,600.00			2									
Liquid Hand Soap	2	gallon	350.00	700.00			2									
EPSON INK btl 664 black	10	btl	500.00	5,000.00			10									
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00			2									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Class Record, (for College use)	10	pcs	40.00	400.00			10									
Cleanser, Powder, 500g, any scent	10	btls	76.00	760.00			10									
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00			5									
Duster, Feather	10	pcs	56.00	560.00			10									
Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v D type	1	pcs	2,625.00	2,625.00			1									
Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	10	pack	785.00	7,850.00			10									
Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	10	pack	785.00	7,850.00			10									
Fabric Conditioner, 1L, any scent	5	btls	415.00	2,075.00			5									
Fastener, Paper, non-rust metal, 50 sets/box	10	boxes	50.00	500.00			10									
Epson ink btl magenta	5	btl	400.00	2,000.00			5									
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00			10									
Paper, Bond, Long, S-24, 80 gsm	10	reams	328.00	3,280.00			10									
Paper, Bond, Short, S-24, 80 gsm	10	reams	277.00	2,770.00			10									
Acetate, transparent, guage #6, approx. 50m/roll	1	rolls	1,525.00	1,525.00			1									
Sticky Note, 3 x 4, Yellow	10	pads	140.00	1,400.00			10									
Pail, Plastic, 10 li cap.	5	pieces	200.00	1,000.00			5									
Scissors, 8" heavy duty, good quality	10	pieces	75.00	750.00			10									
Sharpener, Pencil Heavy Duty good qlty	5	pieces	350.00	1,750.00			5									
Staple wire remover	5	pieces	40.00	200.00			5									
Staple Wire, #35	10	boxes	30.00	300.00			10									
Thumb Tacks, Small Box	5	boxes	12.00	60.00			5									
Whiteboard, Wall Mount, 2' x 3', w/ aluminum frame	5	pcs	880.00	4,400.00			5									
Cotton, 400g	10	packs	165.00	1,650.00			10									
Cable Tie, 8", 100 pcs/pack	10	packs	110.00	1,100.00			10									
Nylon, #300, for grass cutter	3	kl	450.00	1,350.00			3									
Alcohol, Isopropyl, 70% solution, 500mL, pump type	5	btls	250.00	1,250.00			5									
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	10	pack	250.00	2,500.00			10									
Record Book, Big, 500 pages	5	pcs	115.00	575.00			5									
Multi-Purpose Glue, 1000g	2	btl	450.00	900.00			2									
Pin, Push, hammerhead type, asstd colors 50s/pack	10	boxes	35.00	350.00			10									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				98,370.00												
Grand Total				123,920.00												

Prepared by: 
LORBERT G. MAZO

Noted by: 
ELDON P. DE PADUA
Unit Head/Project Leader

Funds Available: 
ALICIA M. FLORES
Head, Budget Office

Date: 09/28/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies