

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



107-5-834-2022-8-0-2

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Renewable Energy Research Center**

Project Code: **RERC-OC (Overhead Cost)**

Purpose: **For continual support to programs and projects of the Center for the Calendar Year 2022.**

Total Budget : **773,645.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Pots, Plastic, big	24	pcs	80.00	1,920.00						24						
Agriculture Irrigation Drip Tape	4	roll	2,439.00	9,756.00						4						
Plastic Mulch, 3ft x 400m per roll	4	roll	3,000.00	12,000.00			4									
Sub-Total				23,676.00												
Construction and Electrical Supplies																
Tox, 1"	6	box	130.00	780.00			6									
Sub-Total				780.00												
Electronics supplies																
Heat Shrink Tube Tubing Sleeve Wrap Wire Cable	6	set	360.00	2,160.00						6						
Sub-Total				2,160.00												
Hardware																
Safety Gloves, Cotton knitted with Latex Orange Coated Palm	12	pair	40.00	480.00						12						
Abrasive Paper, Sand Paper Grit #120, 9" x 11"	12	sheet	15.00	180.00						12						
Paint, Metal Primer, Red Oxide	6	gallon	450.00	2,700.00						6						
Retractable Steel Tape, 10m	1	piece	450.00	450.00			1									
Paint Thinner	4	gallon	350.00	1,400.00						4						
Varnish, plastic, natural	4	btl	22.00	88.00						4						
Bulb, LED, 20 Watts	24	pc	150.00	3,600.00			12			12						
Paint, QDE, Gray	4	gallon	280.00	1,120.00			4									
Steel Bar, Deformed(Corrugated), 16mm x 6m	10	length	550.00	5,500.00			10									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				15,518.00												
IT Supplies and Equipment																
UPS, at least 800 watts	3	unit	5,000.00	15,000.00			3									
Ink, Epson, genuine, (BK) T664, 70 ml	6	pieces	350.00	2,100.00			6									
Ink, Epson 003, Genuine Black 65mL	4	btL	350.00	1,400.00			4									
Ink, EPSON 003, Genuine Cyan 65mL	4	btL	350.00	1,400.00			4									
Ink, EPSON 003, Genuine Magenta 65mL	4	btL	350.00	1,400.00			4									
Ink, EPSON 003, Genuine Yellow 65mL	4	btL	350.00	1,400.00			4									
Web Camera for PC	3	unit	2,500.00	7,500.00			3									
VOIP Phone	1	unit	6,000.00	6,000.00			1									
Windows 10 Operating System	2	Licenses	10,000.00	20,000.00			2									
Sub-Total				56,200.00												
Laboratory Equipment																
Solar Charge Controller	2	pc	500.00	1,000.00						2						
Sub-Total				1,000.00												
Laboratory Supplies																
Labware Detergent or Laboratory Dishwashing Liquid	6	btL	2,500.00	15,000.00						6						
Sub-Total				15,000.00												
Medical & Dental Supplies & Equipment																
gloves surgical, sterile, powder free 7.0	2	box of 50 pairs	900.00	1,800.00						2						
Sub-Total				1,800.00												
Office Equipment																
Fire Extinguisher, Refill (5kg or 11lbs)	4	tank	1,100.00	4,400.00			4									
Sub-Total				4,400.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	24	btls	125.00	3,000.00			12						12			
Bathroom Deodorizer, with holder, at least 100g, any scent	12	pcs	60.00	720.00						12						
Broom, Soft (Tambo), Large, Heavy Duty	12	pcs	250.00	3,000.00						12						
Broom, Stick Broom, Tukog	12	pc	35.00	420.00						12						
Chlorine Granules, 1kg/pack	3	packs	85.00	255.00						3						
Soap, Detergent, Powder, 1 kilo/pack, any scent	6	kl	105.00	630.00						6						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Dishwashing, Liquid, 250mL	12	btls	150.00	1,800.00						6			6			
Rubber Mat	12	meter	175.00	2,100.00						12						
Dust pan, plastic, stand-up handle, large	6	pc	140.00	840.00						6						
Fabric Conditioner, 4L, any scent	3	gallon	1,210.00	3,630.00						3						
Floor Mop	6	pieces	250.00	1,500.00						6						
Foil, Aluminum, 7m x 30cm (approx. 130g)	12	boxes	150.00	1,800.00						12						
Nylon, #300, for grass cutter	10	kl	450.00	4,500.00			5			5						
Pen, Sign, .5mm, Gel-type, Blue	24	piece	35.00	840.00			24									
Tissue, Bathroom, 2 Ply, 12rolls/pack	3	pack	204.00	612.00			2			1						
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	6	pcs	240.00	1,440.00						6						
Pen, Ball, blue	24	pieces	10.00	240.00						24						
Pen, Ball, red	24	pieces	10.00	240.00						24						
Pen, Permanent Marker, black, broad tip	6	pieces	60.00	360.00						6						
Pen, Permanent Marker, blue, fine tip	6	pieces	60.00	360.00						6						
Pen, Permanent Marker, blue, broad tip	6	pieces	60.00	360.00						6						
Pen, Permanent Marker, black, fine tip	6	pieces	60.00	360.00						6						
Pen, Sign, .5mm, Gel-type, Red	6	piece	35.00	210.00						6						
Pen, Whiteboard Marker, black	6	pieces	50.00	300.00						6						
Cleaner, Glass, 500mL, any scent	6	btls	198.00	1,188.00						6						
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	2	box	30.00	60.00						2						
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	2	boxes	14.00	28.00						2						
Duster, Feather	6	pcs	56.00	336.00						6						
Duster, Microfiber (Cotton)	6	pcs	102.00	612.00						6						
Envelope, Mailing, white, long, 500pcs/box	3	box	395.00	1,185.00						3						
Fastener, Paper, plastic, 50 sets/box	4	boxes	38.00	152.00						4						
Folder, File, Long, 14pts, White	300	piece	10.00	3,000.00						300						
Glue Stick, Big, for Glue Gun	50	pieces	10.00	500.00						50						
Hand Towel, cloth, cotton, 12 pcs/pack	6	piece	258.00	1,548.00						6						
Hand Towel, Interfolded, 2 ply, 150 pulls	12	packs	125.00	1,500.00			6			6						
Muriatic Acid concentrated scented	6	gal	350.00	2,100.00						6						
Sticky Note, 3 x 5, Yellow	6	pads	150.00	900.00			6									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Laminating Film, A4, 100 shts/box, 250 microns	3	box	1,430.00	4,290.00						3						
Paper, Photo, matte finish, 146GSM, 10 shts/pack	12	pack	75.00	900.00						12						
Pen, Highlighter, yellow	12	pieces	45.00	540.00						12						
Pen, Highlighter, orange	12	pieces	46.00	552.00						12						
Pin, Push, hammerhead type, asstd colors 50s/pack	6	boxes	35.00	210.00						6						
Rag, (for cleaning & wiping)	36	pieces	5.00	180.00						36						
Rags, large, good quality, size 24"x15", water absorbent	72	pcs	40.00	2,880.00						72						
Ring Binder, plastic, 12mm, 1/2" black	6	pieces	12.00	72.00						6						
Scouring Pad, big economy size, good quality	12	pieces	50.00	600.00						12						
Soap, Toilet, regular size	24	pieces	35.00	840.00						24						
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	24	pack	85.00	2,040.00						24						
Tape, Double Sided, 1" x 10m	12	rolls	35.00	420.00						12						
Tape, Duct, 2" x 25m, Black/Grey	6	rolls	180.00	1,080.00						6						
Tape, Masking, 1" x 25 yards	36	rolls	48.00	1,728.00						36						
Toilet Brush with Holder	6	set	180.00	1,080.00						6						
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	6	pack	56.00	336.00						6						
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	12	pack	40.00	480.00						12						
Sub-Total				60,854.00												
Grand Total				181,388.00												

Prepared by: _____

SUSANA B. MINOZA

Noted by: _____

ROBERTO C. GUARTE
Unit Head/Project Leader

Funds Available: _____

ALICIA M. FLORES
Head, Budget Office

Date: **09/14/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies