

- ☒ Original PMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PPMP-2024-0722-21643

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Department of Soil Science**
Project Code: **DSS high ED 2024**
Purpose: **office supplies**

Total Budget : 30,000.00
Funding : **GF-MOOE**
PPMP #: **PPMP-2024-072224-0290**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	70	reams	289.00	20,230.00									70			
Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	20	piece	140.00	2,800.00									20			
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	150.00	300.00									2			
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	2	pcs	250.00	500.00									2			
Broom, Soft (Tambo), Large, Heavy Duty	3	pcs	250.00	750.00									3			
Tissue, Bathroom, 2 Ply, 12rolls/pack	3	pack	204.00	612.00									3			
Sub-Total				25,192.00												
Grand Total				25,192.00												

Prepared by: APPAUSANOS
EMELITA S. PAUSANOS

Submitted by: [Signature]
DEEJAY M. LUMANAO
Unit Head/Project Leader

Date: **07/22/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies