



VISAYAS
STATE UNIVERSITY

EXTENSION
OFFICE

02 January 2025

Dr. Lynette B. Cimafranca

Project Leader

Department of Food Science and Technology

VSU, Visca Baybay City, Leyte

Dear **Dr. Cimafranca**,

Good day!

This is to inform you of the release of the 2025 budget allotment for your extension project entitled: **"Strengthening Processing skills, Enhancement of Product Quality and Development of Business Management Skills Among Foods Processor"** in the amount of *Seventy-Five Thousand Pesos (P75,000.00)* charged to Extension GAA (code: EXT50).

We do hope that even with the modest budget, the project can make a difference in capacitating our target clientele.

Thank you.

Very truly yours,


CATHERINE C. ARRADAZA

Director, Extension Office

Recommending Approval:


SANTIAGO T. PEÑA, JR.

Vice President for Research, Extension, and Innovation

Approved by:


PROSE IVY G. YEPES

University President

EXTENSION OFFICE

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2025 Extension Project Budget Allocation and Breakdown

			MOOE BREAKDOWN						
CODE	Title	Approved Budget	General Services & Labor	MOOE Budget	Travelling Expenses	Training and Scholarship	Supplies and Materials Expenses	Professional Services	Other MOOE
EXT50	Strengthening Processing skills, Enhancement of Product Quality and Development of Business Management Skills Among Foods Processor	75,000.00	33,000.00	42,000.00	7,000.00	30,000.00	5,000.00	-	-

Prepared by:

MARIANNE JOYCE L. DE CAIMAN-GALLEGO
Extension M&E Admin
Date: January 2, 2025

Approved by:

CATHERINE C. ARRADAZA
Director, Extension Office
Date: January 2, 2025

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