

**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

CY 2021

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Project Code: ODF 2021

Purpose: PPMP 2021

Funding : GF- MOOE

[illegible]

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cartolina, Vellum, Gold, at least 180gsm	6	pcs	35.00	210.00		6										
Cartolina, Vellum, White, at least 180gsm	12	pcs	35.00	420.00	12											
Memo Notebooks, 60 leaves	2	pieces	22.00	44.00	2											
Sticky Note, 2 x 3, Yellow	3	pads	79.00	237.00		3										
Sticky Note, 3 x 5, Yellow	3	pads	150.00	450.00		3										
Dust pan, plastic, stand-up handle, large	1	pc	140.00	140.00	1											
Pen, Permanent Marker, black, broad tip	2	pieces	60.00	120.00		2										
Soap, hand, liquid, 250 ml	2	btls	90.00	180.00	2											
Folder, File, Long, 14pts, White	24	piece	10.00	240.00			24									
Folder, File, Short, 14pts, White	24	piece	8.00	192.00				24								
Folder, Pressboard, US, Green, Long	48	pcs	30.00	1,440.00					48							
Rubberband, #18, 350 gms/box	1	boxes	270.00	270.00							1					
Ruler, Plastic, 12"	2	pieces	15.00	30.00							2					
Ruler, Plastic, 24"	2	pieces	35.00	70.00							2					
Scissors, 6" heavy duty, good quality	2	piece	68.00	136.00			2									
Tape, Double Sided, 1" x 10m	3	rolls	35.00	105.00		3										
Tape, Double Sided, 3/4" x 10m	3	rolls	26.00	78.00		3										
Tape, Masking, 2" x 25 yards	3	rolls	95.00	285.00	3											
Ink, for stamp pad, violet, 30mL, w/ applicator	6	btls	35.00	210.00							6					
Scouring pad big economy size	2	pieces	50.00	100.00		2										
Stamping Pad size 4	1	pieces	134.00	134.00	1											
Tape, Transparent, 24mm x 50m	3	rolls	120.00	360.00	3											
Tape, Masking, 1" x 25 yards	3	rolls	48.00	144.00	3											
Paper, Bond, Long, S-24, 80 gsm	24	reams	328.00	7,872.00	24											
Sub-Total				27,834.00												
Grand Total				31,484.00												

Prepared by: JCO
JOCELYN T. CO

Noted by: Louella C. Ampac
LOUELLA C. AMPAC
 Unit Head/Project Leader

Funds Available: Myrna S. Pancito
MYRNA S. PANCITO
 Head, Budget Office

Date: **09/18/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Oil & Dental Supplies, Auto Supplies