



☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **National Coconut Research Center-Visayas**
Project Code: **NCRC.OC.211.06-01**
Purpose: **for 2021 office supplies**

Total Budget : **3,280.00**
Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	500.00	500.00	1											
Sub-Total				500.00												
Office Supplies																
Morocco board, A4, 100pcs/ream, 230 gsm, for cover:green	1	ream	450.00	450.00	1											
Paper, Bond, A4, S-20, 70 gsm	2	reams	253.00	506.00	2											
Paper, Bond, A4, S-24, 80 gsm	2	reams	289.00	578.00	2											
Sub-Total				1,534.00												
Grand Total				2,034.00												

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Noted by: **MA. JULIET C. GENIZA**
Unit Head/Project Leader

Funds Available: **MYRNA S. PANCITO**
Head, Budget Office
Date: **09/17/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies