

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0915-145780

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **University Registrar**
Project Code: **STF - Registration Fee**
Purpose: **For Office Use**

Total Budget : **250,000.00**
Funding : **STF**
PPMP #: **228-1-1038-2024-7-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
HP, Laser Jet Pro M15W Toner HP 48A (CF248A), Black	15	pcs	3,250.00	48,750.00		15										
Sub-Total				48,750.00												
Printing Services																
Printing of Permanent record Envelope	3000	pcs	30.00	90,000.00		3000										
Sub-Total				90,000.00												
toner																
HP, Laser Jet 107a Toner HP 107A (W1107A), Black	15	pcs	3,250.00	48,750.00		15										
Sub-Total				48,750.00												
Grand Total				187,500.00												

Prepared by:
HOMER LOIS P. NAPOLES

Noted by:
MARWEN A. CASTAÑEDA
Unit Head/Project Leader

Noted By:
ALICIA M. FLORES
Head, Budget Office

Date: **09/15/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies