



VISAYAS
STATE UNIVERSITY

OFFICE OF THE VICE
PRESIDENT FOR
**ADMINISTRATION
AND FINANCE**

***EXCERPT FROM THE APPROVED MINUTES OF THE
Finance Committee Meeting***

OVPAF Conference Room

September 16, 2025 @ 10:00 am

The committee deliberated on the request of the Faculty of Teacher Education to utilize its budget allocation amounting to Php 24,000.00 for the extension project *"Publish with Confidence: Capacitating Basic Education Teachers' Publication Skills."* The request was approved, with emphasis that the activity must be aligned with institutional targets. The committee further required that the number of participants be properly documented for inclusion in the University's annual performance target of 26,000 trainees.

Action agreed by the committee:

- Approve the request for the extension project.
- Require proper documentation of the number of trainees for inclusion in the University's performance targets.

Certified True and Correct:


JERIMI ANN B. SATUITA
Finance Committee, Secretary


MOISES NEIL V. SERIÑO
Finance Committee, Chairman

cc: **LEO A. MAMOLO**
Dean, Faculty of Teacher Education