



5-1112-2021-10-0-3



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: **Department of Development Communication**
Project Code: **ODR.DC.1108-1211 DDC-2021**
Purpose: **for office supplies and materials**

Total Budget : **7,000.00**
Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 2TB), USB 3.0	1	unit	5,500.00	5,500.00	1											
Sub-Total				5,500.00												
Office Supplies																
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	6	pack	250.00	1,500.00	2	2	2									
Sub-Total				1,500.00												
Grand Total				7,000.00												

Prepared by: JESSE C. TULIN

Noted by: EDITHA G. CAGASAN
Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO
Head, Budget Office

Date: 11/04/2020

Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies