

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Renewable Energy Research Center**

PPMP #: **PPMP-2025-092424-0040**

CHARGED TO **GF-MOOE**

Project, Programs and Activities (PPAs):

Office Use

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Agricultural/Farm Supplies/Livestock															
	Plastic Round Pots (White)	10 pcs	800.00	NP - Small Value Procurement			5			5						
	broomstick	6 pcs	300.00	NP - Small Value Procurement			3			3						
	Sub-Total		1,100.00													
	Hardware															
	Nylon Line (Monoline) #300	1 kl	600.00	NP - Small Value Procurement			1									
	Sub-Total		600.00													
	Office Equipment															
	Aircon, Split Type, 1.5HP (Inverter)	1 unit	49,000.00	NP - Small Value Procurement	1											
	Sub-Total		49,000.00													
	Office Supplies															
	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10 pcs	2,000.00	NP - Small Value Procurement		10										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Folder, File, Long, 14pts, White	50 piece	500.00	NP - Small Value Procurement			50									
	A4 Paper One bond paper	2 ream	3,000.00	NP - Small Value Procurement			2									
	Staple wire remover, Plier type, Metal	2 piece	200.00	NP - Small Value Procurement	2											
	Memo Notebooks, 80 leaves	5 pieces	200.00	NP - Small Value Procurement			5									
	Clear Packaging Tape, 2"	3 piece	240.00	NP - Small Value Procurement	3											
	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm	5 pieces	300.00	NP - Small Value Procurement	5											
	Envelope, Document, Brown, 150 lbs, Long	50 pc	350.00	NP - Small Value Procurement						50						
	Folder, Sliding, Plastic, w/ binder, Long, transparent	25 pcs	250.00	NP - Small Value Procurement			25									
	Stamping Pad size 2	2 pieces	310.00	NP - Small Value Procurement		2										
	Plastic Rigid Sheet Binding Cover A4 Size 100pcs. 0.2mm - 1 packet	1 packet	450.00	NP - Small Value Procurement		1										
	Alcohol, Ethyl, 70% solution, 500mL	5 btls	625.00	NP - Small Value Procurement			5									
	Soap, Detergent, Bar, at least 350g, any scent	2 bar	76.00	NP - Small Value Procurement		2										
	Disinfectant Cleaner, multi-surface, scented	2 gal	840.00	NP - Small Value Procurement		2										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Broom, Soft (Tambo), Large, Heavy Duty	2 pcs	500.00	NP - Small Value Procurement		2										
	Soap, Detergent, Powder, 1 kilo/pack, any scent	3 kl	450.00	NP - Small Value Procurement			3									
	Floor mop with bucket, microfiber spin rotating 360	1 pc	1,500.00	NP - Small Value Procurement	1											
	Tissue, Bathroom, 2 Ply, 12rolls/pack	10 pack	2,040.00	NP - Small Value Procurement		10										
	Soap, Dishwashing, Liquid, 250mL	15 btls	2,250.00	NP - Small Value Procurement			15									
	Hand Towel, Interfolded, 2 ply, 150 pulls	10 packs	1,250.00	NP - Small Value Procurement			10									
	Cotton, 10-12g	5 pc	50.00	NP - Small Value Procurement				5								
	Air Freshener, Lavender Scent	5 pcs	950.00	NP - Small Value Procurement										5		
	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	2 pack	700.00	NP - Small Value Procurement				2								
	Sub-Total		19,031.00													
TOTAL BUDGET:			69,731.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP.

Prepared by:

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Submitted by:

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Unit Head/Project Leader



Date: **09/25/2024**

for **Alicia M. Flores** *w/ b/c*