



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Research & Extension

Project Code: A.III.d (GF) Admin-Cost

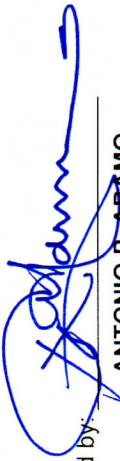
Total Budget : 42,500.00

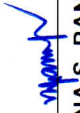
Funding : GF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies and Materials																
Acetate, Plastic #2.6	2	rolls	494.50	989.00		1		1								
Alcohol, 70% solution, antiseptic disinfectant, 500 ml	60	btl	95.00	5,700.00		10	5		15		15		15			
Alcohol, Rubbing, Isopropyl 70% 500ml	50	bottles	45.00	2,250.00	15		10		10		10			5		
Paper, Bond Premium grade, A-4 size, 70 gsm	25	reams	131.90	3,297.50		10		8				7				
Dishwashing Liquid, 250ml	15	btl	100.00	1,500.00		5			5				5			
Bathroom Disinfectant, assorted scents, 450ml	30	btl	100.00	3,000.00	15			15								
Tissue Paper, 250 twin-ply shts,	60	piece	8.15	489.00		20	5	5	15		15					
Cartolina Linen white	40	pieces	15.00	600.00		15			15			10				
Cartolina US black good qty	30	pieces	10.00	300.00	10			10			10					
Cartolina US blue good qty	50	pieces	4.75	237.50	15					20		15				
Cartolina US gold good qty	40	pieces	4.75	190.00	20			10			10					
Cartolina US green good qty	50	pieces	4.75	237.50	20			20			10					
Cartolina US light blue good qty	50	pieces	4.75	237.50	20		20	10								
Cartolina US light green good qty	50	pieces	4.75	237.50	10		10	10	10			10				
Cartolina US neon color black	20	pieces	15.00	300.00			20									
Fastener, Paper, plastic	2	boxes	87.00	174.00			2									
Air Freshener, 280ml Bayfresh Orange	5	tubes	125.00	625.00			5									
Lysol Disinfectant spray 340gm	5	cans	171.00	855.00			5									
Lysol Antiseptic solution, Pinescent	5	gallons	650.00	3,250.00	2		1	2								
Hand Sanitizer SAFEGUARD 75ml	5	bottles	95.00	475.00		5										
Pen, Sign, Pilot G-Tech 0.5 blue	12	pieces	35.00	420.00		6		6								
Pen, Sign, My Gel, .5 blue	12	pieces	35.00	420.00	6						6					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Book, A4 size, 80 gsm, Double A	10	reams	234.00	2,340.00		5		5								
Battery, Alkaline size AA, 2 pcs/pack	4	packet	43.50	174.00	4											
Battery, Alkaline size AAA, 2 pcs/pack	4	packet	19.30	77.20	4											
Glue Gun, big	1	piece	150.00	150.00	1											
Glue sticks medium size	5	pieces	2.00	10.00	5											
Paper, Bond Premium grade, 8 x 13 legal 70gsm	10	reams	172.80	1,728.00	10											
Tape Dispenser HD for 1tape UK	1	pieces	300.00	300.00	1											
Acetate, Plastic #4	1	rolls	650.00	650.00	1											
Sub-Total				31,213.70												
Grand Total				31,213.70												

Prepared by:  **SHIRLEY T. NAYRE**

Noted by:  **ANTONIO P. ABAMO**
Unit Head/Project Leader

Funds Available:  **MYRNA S. PANCITO**
Head, Budget Office

Date: **07/24/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies