

# PURCHASE ORDER

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## BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY

## Visca, Baybay City, Leyte

No.:

Date:

Fund:

Payee:	JOSE CLAVANO INC.
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Office:	UR
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Address:	1210 CLAVANO ST., CAPITOL SITE (POB.), CEBU CITY (CAPITAL)
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Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
UR	Payment of Supplies/Materials			209,800.00
	Total			209,800.00

<p><b>A</b> Certified:</p>	<p>Charges to appropriation/allotment necessary, lawful and under my direct supervision</p> <p>and supporting documents valid, proper and legal</p>
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Signature:

Printed Name

Position:

Date:

**B** Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature:

Printed  
Name

Position:

Head, Budget Unit

Date:

C	STATUS OF OBLIGATION
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Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
07-09-2025	Obligations		209,800.00		209,800.00	
		Totals				