

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Otero		
FIRST NAME	Kate Andrea	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Domagtoy		
3. DATE OF BIRTH (mm/dd/yyyy)	06/28/2000	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cebu City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.54	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	66.00		Subdivision/Village Barangay
9. BLOOD TYPE	O+		City/Municipality Province
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	121336613130		
12. PHILHEALTH NO.	130256399769	18. PERMANENT ADDRESS	
13. SSS NO.	N/A	ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	634797856		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	VJO02165		City/Municipality Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	919-283-8712
		21. E-MAIL ADDRESS (if any)	kate.otero@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	OTERO			
FIRST NAME	ANDRE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BARRIENTOS			
25. MOTHER'S MAIDEN NAME	DOMAGTOY, MARY ANN SOSMEÑA			
SURNAME	OTERO			
FIRST NAME	MARY ANN			
MIDDLE NAME	DOMAGTOY		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Cagcagan Elementary School	Elementary	2007	2013		2013	N/A
SECONDARY	VISAYAS STATE UNIVERSITY INTEGRATED HIGH SCHOOL	Senior High School	2017	2019		2019	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Statistics	2019	2023		2023	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/03/2025
-----------	--	------	------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Rural Health Unit -Poro Eastern Poblacion, Poro, Cebu	11/29/2021	02/11/2022	64	Recorder

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Statistics Lecture Series: Structural Equation Modeling (SEM) Using R	11/21/2024	11/21/2024	4	Technical	Department of Statistics, Visayas State University
	Attended the ISO 9001:2015 Awareness/Re-awareness Seminar	09/09/2024	09/09/2024	4	Technical	Quality Assurance Center, Visayas State University
	VSU e-Learning Enviroment and VSU BMA Seminar-Workshop	08/28/2024	08/29/2024	16	Technical	Instruction and Evaluation Office, Visayas State University
	FuturesPhil 2024 Conference	08/22/2024	08/24/2024	20	Technical	Philippine Futures Thinking Society
	Building Tomorrow: Fostering Sustainability in VSU	05/29/2024	05/29/2024	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Research Writeshop 2024	02/21/2024	02/21/2024	8	Research	"Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City "
	Census on Agriculture and Fisheries	08/24/2023	08/30/2023	60	Technical	Philippine Statistics Authority

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/03/2025
-----------	--	------	------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☒ NO If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☒ NO If YES, give details: _____													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☒ NO If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Ma. Rachel Kim Aure</td><td>VSU, Visca, Baybay City ,Leyte</td><td>09338209486</td></tr><tr><td>Paulo Batidor</td><td>2/F Old Library Building, VSU, Baybay City, Leyte</td><td>09684442159</td></tr><tr><td>Dheyvid Facundo</td><td>Governer Celestino Gallares Multi-Specialty Med</td><td>09394162712</td></tr></table>					NAME	ADDRESS	TEL. NO.	Ma. Rachel Kim Aure	VSU, Visca, Baybay City ,Leyte	09338209486	Paulo Batidor	2/F Old Library Building, VSU, Baybay City, Leyte	09684442159	Dheyvid Facundo	Governer Celestino Gallares Multi-Specialty Med	09394162712
NAME	ADDRESS	TEL. NO.														
Ma. Rachel Kim Aure	VSU, Visca, Baybay City ,Leyte	09338209486														
Paulo Batidor	2/F Old Library Building, VSU, Baybay City, Leyte	09684442159														
Dheyvid Facundo	Governer Celestino Gallares Multi-Specialty Med	09394162712														
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark													
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PASSPORT ID/License/Passport No.: P4078068C Date/Place of Issuance: 05/09/2023 / DFA Tacloban		Signature (Sign inside the box) 01/03/2025 Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																