

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Quintos		
FIRST NAME	Mari Neila	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Seco		
3. DATE OF BIRTH (mm/dd/yyyy)	11/12/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX AT BIRTH	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 2 House/Block/Lot No. Street Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.60	ZIP CODE	6521
8. WEIGHT (kg)	60.00		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	Purok 2 House/Block/Lot No. Street Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. UMID ID NO.		ZIP CODE	6521
11. PAG-IBIG ID NO.	121296405380		
12. PHILHEALTH NO.	130254698882		
13. PhilSys NO. (PSN)	4706329134817985	19. TELEPHONE NO.	N/A
14. TIN NO.	750778131000	20. MOBILE NO.	916-102-9015
15. AGENCY EMPLOYEE NO.	V02198	21. E-MAIL ADDRESS (if any)	marineila.quintos@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Quintos		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Phillip Anthony	NAME EXTENSION (JR., SR)	Anaiah Maureen S. Quintos	01/08/2025
MIDDLE NAME	Lawas			
OCCUPATION	Self-employed			
EMPLOYER/BUSINESS NAME	MGQ Enterprises Corporation			
BUSINESS ADDRESS	Purok 4, San Antonio, Bay, Laguna			
TELEPHONE NO.				
24. FATHER'S SURNAME	Seco			
FIRST NAME	Arnel	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Bilbao			
25. MOTHER'S MAIDEN NAME	Maria Helen J. Platino			
SURNAME	Seco			
FIRST NAME	Maria Helen			
MIDDLE NAME	Platino		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Villa Elementary School	Elementary	2002	2008		2008	Salutatorian
SECONDARY	Visayas State University Laboratory High School	High School	2008	2012		2012	N/A
VOCATIONAL/ TRADE COURSE	Visayas State University	Certificate of Agricultural Science (BSA Ladderized Program)	2012	2014		2014	N/A
COLLEGE	Visayas State University	Bachelor of Science in Agriculture (Major in Plant Protection)	2012	2016		2016	Magna Cum Laude
GRADUATE STUDIES	University of the Philippines - Los Banos	Master of Science in Plant Pathology (Major in Plant Pathology)	2016	2019		2019	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/01/2025
-----------	--	------	------------



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Plant Protection Majors Association Visayas State University	06/01/2015	04/11/2016	100	Treasurer	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2025 Annual Scientific Conference and 92nd General Membership Assembly	03/13/2025	03/13/2025	8	Technical	National Research Council of the Philippines
	56th PMCP Anniversary and Annual Conference	06/25/2024	06/28/2024	24	Research	Pest Management Council of the Philippines
	1st Plant Pathology National Congress	02/21/2024	02/23/2024	24	Research	Philippine Phytopathological Society, Inc.
	Practical Bioinformatic Skills for Plant and Animal Whole Genome Sequencing Data	08/27/2023	09/02/2023	40	Technical	Southeast Asian Regional Center for Graduated Study and Research in Agriculture (SEARCA)
	ISO 9001:2015 QMS Internal Audit and Root Cause Analysis Training	07/24/2023	07/26/2023	16	Technical	Central Philippines State University
	Philippines Translation Training Course Programme	06/13/2023	06/15/2023	24	Technical	ACCESS Agriculture
	RCEF Training of Trainers (TOT) on the Production of High-Quality Rice and Seeds, and Farm Mechanization	05/29/2023	06/09/2023	88	Technical	PhilRice
	R&D Symposium Across Disciplines: The Annual Agency In-House Review 2023	05/19/2023	05/19/2023	8	Research	Central Philippines State University
	13th IMT-GT UNINET Bioscience International Conference 2022	12/08/2022	12/09/2022	16	Research	Bioscience International Conference 2022
	Regional Research and Development Symposium	10/26/2022	10/27/2022	16	Technical	Central Visayas Agriculture, Aquatic and Natural Resources Research and Development Consortium (CVAARDEC)
	2022 ISSAAS National Virtual Scientific Congress	10/13/2022	10/14/2022	16	Research	Aurora State College of Technology
	Basic Plant Disease Diagnosis Workshop	10/03/2022	10/07/2022	40	Technical	Institute of Plant Breeding
	2022 MARDI-FFTC online workshop symposium on "Role of Healthy Soil-Plant Interactions towards Achieving Resilient Agriculture in the Asian Pacific Region"	08/22/2022	08/22/2022	8	Technical	Food and Fertilizer Technology Center for the Asian and Pacific Region
	54th Anniversary and Annual Scientific Conference	07/14/2022	07/15/2022	16	Research	Pest Management Council of the Philippines
	23rd Annual Scientific Meeting and 2nd Virtual Symposium	06/24/2022	06/25/2022	16	Research	Mycological Society of the Philippines
	NRCP Annual Scientific Conference and 89th General Membership Assembly	03/15/2022	03/15/2022	8	Research	National Research Council of the Philippines
	2nd IPB-JRO Scientific Conference	01/26/2022	01/27/2022	16	Research	Institute of Plant Breeding
PLEASE SEE ATTACHMENT A						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Training Facilitation	2023 Young Investigator in Plant Pathology (YIPP)		Philippine Phytopathological Society, Inc.		
	Teaching	Panel of Evaluators		Visionary Research Association Inc.		
	Table Tennis (Basic)	NS Ramon C. Barba Award		Mycological Society of the Philippines, Inc.		
	Advanced understanding of computer operations and basic office operations (e.g., MS Word, PowerPoint)	Young Investigator in Plant Pathology		Philippine Society of Biochemistry and Molecular Biology		
	Good communication, writing, and research skills	Outstanding Scholarly Achievement		International Society for Southeast Asian Agricultural Sciences. (ISSAAS)		
	Can speak and understand English, Tagalog, Cebuano and Ilonggo.	2020 UPLB Outstanding Research Team		The Philippine Society for Microbiology, Inc.		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	10/01/2025	



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No _____</div>
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME		OFFICE / RESIDENTIAL ADDRESS
CONTACT NO. AND/OR EMAIL		
Mark Angelo O. Balendres		De La Salle University
Lucia M. Borines		
Maria Juliet Ceniza		Visayas State University
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></div> <div>Government Issued ID: <b>PASSPORT</b></div> <div>ID/License/Passport No.: <b>P2543669B</b></div> <div>Date/Place of Issuance: 07/15/2019 / DFA San Pablo</div>		<div></div> <div>Signature (Sign inside the box)</div> <div>10/01/2025</div> <div>Date Accomplished</div>
		<div>Passport-sized unfiltered digital picture taken within the last 6 months 4.5 cm. X 3.5 cm</div> <div>PHOTO</div> <div></div> <div>Right Thumbmark</div>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
<div></div> <div>Person Administering Oath</div>		