

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	IGNACIO		
FIRST NAME	KRIZZIA MAE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	DAMPIOS		
3. DATE OF BIRTH (mm/dd/yyyy)	05/30/2000	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Ormoc City	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.54	ZIP CODE	House/Block/Lot No. Street PUROK 1 San Juan Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province 6541
8. WEIGHT (kg)	50.00		
9. BLOOD TYPE	A+		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	121348923800		
12. PHILHEALTH NO.	132507197845	18. PERMANENT ADDRESS	
13. SSS NO.	N/A	ZIP CODE	House/Block/Lot No. Street PUROK 1 San Juan Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province 6541
14. TIN NO.	608137755		
15. AGENCY EMPLOYEE NO.	V02187		
19. TELEPHONE NO.	N/A		
20. MOBILE NO.	956-379-5679		
21. E-MAIL ADDRESS (if any)	kmavis2000@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	IGNACIO			
FIRST NAME	CRISANTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PEPITO			
25. MOTHER'S MAIDEN NAME	DAMPIOS, MARICRIS, ARGOMIDO			
SURNAME	IGNACIO			
FIRST NAME	MARICRIS			
MIDDLE NAME	DAMPIOS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN JUAN ELEMENTARY SCHOOL	Primary	2006	2012		2012	N/A
SECONDARY	WESTERN LEYTE COLLEGE	Senior High School	2016	2018		2018	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Chemistry	2018	2022		2022	Magna Cum Laude
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/29/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	39th Philippine Chemistry Congress	07/02/2025	07/04/2025	20	Technical	Philippine Association of Chemistry Teachers
	TechSilog: Usapang Agham, Kaulam sa umagahang Online Seminar on "Environmental Monitoring in Food Industry"	08/28/2024	08/28/2024	4	Technical	Department of Science and Technology - Provincial Science and Technology Center - Batangas
	TechSilog: Online Seminar on "Chemical Handling and Safety"	07/31/2024	07/31/2024	4	Technical	Department of Science and Technology - Provincial Science and Technology Center - Batangas
	Basic Safety Training	06/29/2024	06/30/2024	16	Technical	DOLE-OSHC
	TechSilog: Usapang Agham, Kaulam sa umagahang Online Seminar on "Trends in Food Safety"	05/15/2024	05/15/2024	4	Technical	Department of Science and Technology - Provincial Science and Technology Center - Batangas
	Undergraduate Internship	10/29/2021	07/03/2022	100	Instruction	Department of Pure and Applied Chemistry (DoPAC), Visayas State University (VSU)
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Laboratory techniques	N/A		Integrated Chemists of the Philippines		
PROFICIENCY IN MICROSOFT OFFICE APPLICATIONS						
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	07/29/2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Candelario L. Calibo</td><td>Dumaguete, City</td><td>09999906019</td></tr><tr><td>Elton John M. Meridor</td><td>A. Bonifacio St., Ormoc City, Leyte</td><td>09774827390</td></tr><tr><td></td><td></td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	Candelario L. Calibo	Dumaguete, City	09999906019	Elton John M. Meridor	A. Bonifacio St., Ormoc City, Leyte	09774827390			
NAME	ADDRESS	TEL. NO.												
Candelario L. Calibo	Dumaguete, City	09999906019												
Elton John M. Meridor	A. Bonifacio St., Ormoc City, Leyte	09774827390												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PRC ID/License/Passport No.: 0015537 Date/Place of Issuance: 02/15/2024 / Ormoc City	Signature (Sign inside the box) 07/29/2025 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														