

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|----------------------------------|---|--|--|
| 2. SURNAME | Garcia | | |
| FIRST NAME | Eunice | NAME EXTENSION (JR., SR) N/A | |
| MIDDLE NAME | Balondo | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 11/27/1988 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 4. PLACE OF BIRTH | Borongan, Eastern Samar | If holder of dual citizenship, please indicate the details. | Philippines |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | Zone 6 House/Block/Lot No. Street Patag Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province |
| 7. HEIGHT (m) | 1.70 | ZIP CODE | 6521 |
| 8. WEIGHT (kg) | 70.00 | | |
| 9. BLOOD TYPE | B+ | 18. PERMANENT ADDRESS | Proper House/Block/Lot No. Street Minaba Subdivision/Village Barangay BAYAWAN (TULONG) NEGROS ORIENTAL City/Municipality Province |
| 10. GSIS ID NO. | 2005450778 | ZIP CODE | NULL |
| 11. PAG-IBIG ID NO. | 121108055504 | | |
| 12. PHILHEALTH NO. | 130500982072 | | |
| 13. SSS NO. | N/A | 19. TELEPHONE NO. | N/A |
| 14. TIN NO. | 276208647 | 20. MOBILE NO. | 915-327-1127 |
| 15. AGENCY EMPLOYEE NO. | V02177 | 21. E-MAIL ADDRESS (if any) | eunice.garcia@vsu.edu.ph |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|-----------------------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | Garcia | | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | Bernard | NAME EXTENSION (JR., SR) | Bernard Isaac Balondo Garcia | 05/11/2015 |
| MIDDLE NAME | Ibero | | Bernard Aaron Balondo Garcia | 06/09/2019 |
| OCCUPATION | Self-employed | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | | | | |
| 24. FATHER'S SURNAME | Balondo | | | |
| FIRST NAME | Edmundo | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | Discar | | | |
| 25. MOTHER'S MAIDEN NAME | Arsenia Cabus De los Santos | | | |
| SURNAME | Balondo | | | |
| FIRST NAME | Arsenia | | | |
| MIDDLE NAME | De los Santos | | (Continue on separate sheet if necessary) | |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|--------------------------|---|--|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | Eastern Samar State University Salcedo - Elementary Laboratory School | Elementary | 1994 | 2001 | | 2001 | N/A |
| SECONDARY | Eastern Samar State University Salcedo - Laboratory High School | Secondary Education | 2001 | 2005 | | 2005 | N/A |
| VOCATIONAL/ TRADE COURSE | Teamskills School for Culinary Arts and Hospitality Management | Events Management Services | 2017 | 2017 | | 2017 | N/A |
| COLLEGE | University of the Philippines Visayas - Tacloban College | Bachelor of Arts in Social Science (Major in Psychology) | 2005 | 2009 | | 2009 | N/A |
| GRADUATE STUDIES | Leyte Normal University | Master of Arts in Teaching (Major in Social Science) | 2010 | 2024 | | 2024 | N/A |

(Continue on separate sheet if necessary)

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|-----------|--|------|------------|
| SIGNATURE | | DATE | 09/11/2025 |
|-----------|--|------|------------|

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---|---------------------------------|------------|--------------------|---------------------------|
| | | From | To | | |
| | Katilingbanong Pagtagad Alang sa Kauswagan, Inc. (KAPASKI) Bayawan City, Negros Oriental | 06/20/2018 | 02/13/2022 | 255 | Partner Guidance Advocate |
| | Pambansang Koalisyon ng Kababaihan sa Kanayunan - Action Aid Marabut, Samar | 11/27/2014 | 10/31/2015 | 50 | Documenter |
| | UP Pahinungod Tacloban City, Leyte | 06/15/2006 | 03/31/2009 | 255 | Peer Counselor |
| | | | | | |
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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
|-----|---|--|------------|--------------------|---|--|
| | | From | To | | | |
| | Training Workshop on Preparation of Gender Responsive Research and Extension Proposals on May 21-22, 2025, at the RDE Hall, OVPREI, Visayas State University, Visca, Baybay, Leyte, Phils | 05/21/2025 | 05/22/2025 | 16 | Research | OVPREI |
| | Assessment in Learning: Training Workshop on Standardizing Test Questions | 03/20/2025 | 03/21/2025 | 16 | Instruction | VSU FAN AI |
| | RIZAL: His Humanity, Extraordinariness and God-like Visions | 03/16/2025 | 03/16/2025 | 8 | Technical | Association of Social Science Educators for Traditions & Treasures (ASSETT) of the Philippines, Inc. |
| | The 5th Southeast Asian Conference on Education | 02/21/2025 | 02/25/2025 | 40 | Research | The International Academic Forum |
| | Unearthing a Glorious Past: A Rediscovery of the Philippine National Historical and Cultural Treasures | 11/09/2024 | 11/10/2024 | 16 | Technical | Association of Social Science Educators for Traditions and Treasures (ASSETT) of the Philippines, Inc. |
| | Training Workshop on Writing High-Impact Publication | 10/08/2024 | 10/10/2024 | 24 | Research | Visayas State University - Office of the Vice President for Research, Extension and Innovation |
| | Facilitating Teaching and Learning: Strategies for an Interactive Classroom | 08/31/2024 | 08/31/2024 | 8 | Instruction | Visayas State University Faculty Advancement Network Association, Inc. (VSUFAN AI) |
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VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|-----|----------------------------|-----|--|-----|--|
| | N/A | | N/A | | The International Academic Forum |
| | | | | | Visayas State University Faculty Advancement Network Association, Inc. |
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|-----------|--|------|------------|
| SIGNATURE | | DATE | 09/11/2025 |
|-----------|--|------|------------|

| <div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div> | | <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div> | | | | | | | | | | | | |
|---|---|---|------|---------|----------|--------------------|---------------------|-------------|---------------------|----------------------------|-------------|----------------|---------------------|-------------|
| <div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div> | | <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div> | | | | | | | | | | | | |
| <div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div> | | <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div> | | | | | | | | | | | | |
| <div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div> | | <div><div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details: Phase out of DSWD NIR _____</div></div> | | | | | | | | | | | | |
| <div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div> | | <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div> | | | | | | | | | | | | |
| <div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div> | | <div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div> | | | | | | | | | | | | |
| <div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div> | | <div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No _____</div></div></div> | | | | | | | | | | | | |
| <div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Lilibeth G. Lendio</td><td>DepEd, Bayawan City</td><td>09762007601</td></tr><tr><td>Marites L. Magdasal</td><td>Brgy. Minaba, Bayawan City</td><td>09278097783</td></tr><tr><td>Arnel M. Yurfo</td><td>NORSU, Bayawan City</td><td>09052175877</td></tr></table> | | | NAME | ADDRESS | TEL. NO. | Lilibeth G. Lendio | DepEd, Bayawan City | 09762007601 | Marites L. Magdasal | Brgy. Minaba, Bayawan City | 09278097783 | Arnel M. Yurfo | NORSU, Bayawan City | 09052175877 |
| NAME | ADDRESS | TEL. NO. | | | | | | | | | | | | |
| Lilibeth G. Lendio | DepEd, Bayawan City | 09762007601 | | | | | | | | | | | | |
| Marites L. Magdasal | Brgy. Minaba, Bayawan City | 09278097783 | | | | | | | | | | | | |
| Arnel M. Yurfo | NORSU, Bayawan City | 09052175877 | | | | | | | | | | | | |
| <div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div> | | <div><div><div>ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div><div><div></div><div>Right Thumbmark</div></div></div> | | | | | | | | | | | | |
| <div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div><div>Government Issued ID: Phil ID</div><div>ID/License/Passport No.: 3849862508140945</div><div>Date/Place of Issuance: 11/30/-0001 / Dumaguete City</div></div> | <div><div></div><div>Signature (Sign inside the box)</div><div>09/11/2025</div><div>Date Accomplished</div></div> | | | | | | | | | | | | | |
| <div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div> | | | | | | | | | | | | | | |