

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Garcia		
FIRST NAME	Eunice	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Balondo		
3. DATE OF BIRTH (mm/dd/yyyy)	11/27/1988	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Borongan, Eastern Samar	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Zone 6 House/Block/Lot No. Street Patag Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.70	ZIP CODE	6521
8. WEIGHT (kg)	70.00		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Proper House/Block/Lot No. Street Minaba Subdivision/Village Barangay BAYAWAN (TULONG) NEGROS ORIENTAL City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	NULL
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	130500982072	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	915-327-1127
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	eunice.garcia@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V02177		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Garcia		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Bernard	NAME EXTENSION (JR., SR)	Bernard Isaac Balondo Garcia	05/11/2015
MIDDLE NAME	Ibero		Bernard Aaron Balondo Garcia	06/09/2019
OCCUPATION	Self-employed			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.				
24. FATHER'S SURNAME	Balondo			
FIRST NAME	Edmundo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Discar			
25. MOTHER'S MAIDEN NAME	Arsenia Cabus De los Santos			
SURNAME	Balondo			
FIRST NAME	Arsenia			
MIDDLE NAME	De los Santos		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Eastern Samar State University Salcedo - Elementary Laboratory School	Elementary	1994	2001		2001	N/A
SECONDARY	Eastern Samar State University Salcedo - Laboratory High School	Secondary Education	2001	2005		2005	N/A
VOCATIONAL/ TRADE COURSE	Teamskills School for Culinary Arts and Hospitality Management	Events Management Services	2017	2017		2017	N/A
COLLEGE	University of the Philippines Visayas - Tacloban College	Bachelor of Arts in Social Science (Major in Psychology)	2005	2009		2009	N/A
GRADUATE STUDIES	Leyte Normal University	Master of Arts in Teaching (Major in Social Science)	2010	2024		2024	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	08/20/2025
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VI. VOLUNTARY WORK OR INVOLEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Katilingbanong Pagtagad Alang sa Kauswagan, Inc. (KAPASKI) Bayawan City, Negros Oriental	06/20/2018	02/13/2022	255	Partner Guidance Advocate
	Pambansang Koalisyon ng Kababaihan sa Kanayunan - Action Aid Marabut, Samar	11/27/2014	10/31/2015	50	Documenter
	UP Pahinungod Tacloban City, Leyte	06/15/2006	03/31/2009	255	Peer Counselor

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	The 5th Southeast Asian Conference on Education	02/21/2025	02/25/2025	40	Research	The International Academic Forum
	Unearthing a Glorious Past: A Rediscovery of the Philippine National Historical and Cultural Treasures	11/09/2024	11/10/2024	16	Technical	Association of Social Science Educators for Traditions and Treasures (ASSETT) of the Philippines, Inc.
	Training Workshop on Writing High-Impact Publication	10/08/2024	10/10/2024	24	Research	Visayas State University - Office of the Vice President for Research, Extension and Innovation
	Facilitating Teaching and Learning: Strategies for an Interactive Classroom	08/31/2024	08/31/2024	8	Instruction	Visayas State University Faculty Advancement Network Association, Inc. (VSUFAN AI)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		The International Academic Forum
					Visayas State University Faculty Advancement Network Association, Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	08/20/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☒ YES☐ NO If YES, give details: Phase out of DSWD NIR _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Lilibeth G. Lendio</td><td>DepEd, Bayawan City</td><td>09762007601</td></tr><tr><td>Marites L. Magdasal</td><td>Brgy. Minaba, Bayawan City</td><td>09278097783</td></tr><tr><td>Arnel M. Yurfo</td><td>NORSU, Bayawan City</td><td>09052175877</td></tr></table>			NAME	ADDRESS	TEL. NO.	Lilibeth G. Lendio	DepEd, Bayawan City	09762007601	Marites L. Magdasal	Brgy. Minaba, Bayawan City	09278097783	Arnel M. Yurfo	NORSU, Bayawan City	09052175877
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 08/20/2025 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														