

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cabase		
FIRST NAME	Michelle Aubrey	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Domingo		
3. DATE OF BIRTH (mm/dd/yyyy)	08/15/1994	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Sta. Cruz Manila	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	503 30 de Diciembre St. House/Block/Lot No. Street Poblacion Zone 18 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.58	ZIP CODE	6521
8. WEIGHT (kg)	56.00		
9. BLOOD TYPE	O		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
12. PHILHEALTH NO.	130253678284	ZIP CODE	
13. SSS NO.	N/A	19. TELEPHONE NO.	(053) 563-8421
14. TIN NO.	475314856000	20. MOBILE NO.	916-475-6064
15. AGENCY EMPLOYEE NO.	V02134	21. E-MAIL ADDRESS (if any)	michelle.cabase@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Cabase		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Inigo Ezekiel	NAME EXTENSION (JR., SR)	Zariah Brielle D. Cabase	10/16/2020
MIDDLE NAME	Quinones			
OCCUPATION	Instructor 1			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visca Baybay City, Leyte			
TELEPHONE NO.	09281806666			
24. FATHER'S SURNAME	Domingo			
FIRST NAME	Mario	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Ignacio			
25. MOTHER'S MAIDEN NAME	Socorro Mesario Relevo			
SURNAME	Domingo			
FIRST NAME	Socorro			
MIDDLE NAME	Relevo		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	Elementary	2004	2007		2007	N/A
SECONDARY	Visca Laboratory High School	High School	2007	2011		2011	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Economics	2011	2015		2015	Cum Laude
GRADUATE STUDIES	University of the Philippines - Los Banos	Master of Science in Agricultural Economics (Major in Resource Economics)	2017	2020		2020	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/07/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Writing Innovative Research Proposals	09/23/2024	09/24/2024	16	Research	OVPREI - Director for Research
	OBE Syllabus Writing Workshop	07/01/2024	07/02/2024	16	Technical	CAFS at Visayas State University
	Faculty Orientation Program (FOP) for delivering the Ignite Entrepreneurship Course	06/26/2024	08/09/2024	16	Instruction	WADWANI FOUNDATION
	Department of Economics Strategic Planning and Workshop	12/06/2023	12/08/2023	20	Managerial	Department of Economics, Visayas State University
	Extenson Training Workshop -Deveoping VSU Extension Proposal	11/13/2023	11/17/2023	45	Research	VSU OVPREI Extension
	VSUCC Basic Cooperative Course Seminar	11/11/2023	11/11/2023	8	Technical	National Confederation of Cooperatives (NATCCO)
	Regional IP and Product Commercialization Seminar Workshop	12/01/2022	12/02/2022	8	Technical	OVPREI-Director for Innovation and TBI VSU
	2-Day Entrepreneurial Bootcamp	11/16/2022	11/17/2022	16	Technical	VSU-OVPREI
	Industry and Producer-driven sweet potato research: Past experience, current trends, future outlook	10/04/2022	10/04/2022	4	Research	PhilRootcrops Training Center
	Water forum Series 4 "Securing Water for Agriculture: Technology, Valuation and Governance"	06/16/2019	06/17/2019	16	Research	University of the Philippines Los Baños
	Water forum Series 3 "Valuing Water and Enhancing Water Access: Gender Culture and Community"	03/11/2019	03/12/2019	16	Research	University of the Philippines Los Banos
	5th CEM Research Forum "Advanced Analytics in Economics and Agribusiness Management Towards a more Responsive Public Service"	11/08/2017	11/08/2017	8	Research	University of the Philippines - Los Banos

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/07/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☒ NO If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☒ NO If YES, give details: _____													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☒ NO If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Zyra May H. Centino</td><td>Visca Baybay City Leyte</td><td></td></tr><tr><td>Alan B. Loreto</td><td>Visca Baybay City Leyte</td><td></td></tr><tr><td>Antonio Jesus A. Quilloy</td><td>University of the Philippines Los Banos</td><td></td></tr></table>					NAME	ADDRESS	TEL. NO.	Zyra May H. Centino	Visca Baybay City Leyte		Alan B. Loreto	Visca Baybay City Leyte		Antonio Jesus A. Quilloy	University of the Philippines Los Banos	
NAME	ADDRESS	TEL. NO.														
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Alan B. Loreto	Visca Baybay City Leyte															
Antonio Jesus A. Quilloy	University of the Philippines Los Banos															
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark													
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: TIN ID/License/Passport No.: 475314856000 Date/Place of Issuance: 09/18/2015 / Ormoc City		Signature (Sign inside the box) 10/07/2024 Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																