

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Cavero		
FIRST NAME	Jedan	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Abing		
3. DATE OF BIRTH (mm/dd/yyyy)	02/10/1996	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Barugo, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Gabas Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6521
8. WEIGHT (kg)	60.00		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	2005373201	ZIP CODE	
11. PAG-IBIG ID NO.	121208177301		
12. PHILHEALTH NO.	130254773124		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	706146352	20. MOBILE NO.	999-656-6511
15. AGENCY EMPLOYEE NO.	V02123	21. E-MAIL ADDRESS (if any)	jedan.cavero@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Cavero			
FIRST NAME	Antonio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Simblante			
25. MOTHER'S MAIDEN NAME	Peñaranda			
SURNAME	Cavero			
FIRST NAME	Cecilia			
MIDDLE NAME	Abing		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Naval Elementary School	Elementary	2008	2009		2009	N/A
SECONDARY	Naval National High School	High School	2009	2013		2013	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Economics	2013	2017		2017	Cum Laude
GRADUATE STUDIES	Visayas State University	Master of Science (Major in Agricultural Economics)	2018		31		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/06/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Empowering Educators: Navigating the Integration of Generative AI and Education in Southeast Asian Context	07/05/2024	07/05/2024	8	Technical	Southeast Asian Ministers of Education Organization (SEAMEO)
	Ignite Entrepreneurship Course	06/26/2024	08/09/2024	24	Instruction	WADWANI FOUNDATION
	Sustainable Futures: Navigating Environmental Resilience & Social Equity in the Visayas Region	03/24/2024	03/24/2024	8	Technical	Eastern Visayas State University
	CY 2024 Research Writeshop	02/21/2024	02/21/2024	8	Research	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Department of Economics Strategic Planning 2023	12/08/2023	12/08/2023	8	Instruction	Department of Economics, Visayas State University
	BAYANIHANOMICS: Sama-samang Pakikilahok para sa Matibay na Ekonomiya	11/25/2023	11/25/2023	8	Technical	San Beda University, Manila
	ISO 9001: 2015 Awareness & Re-awareness Webinar (Online)	08/23/2023	08/23/2023	8	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	RAISE 8 Regional ATBI Project Awareness Cum Workshop: Regional ATBI List of Services Preparation	11/29/2022	11/29/2022	4	Research	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	RAISE 8 Regional ATBI Project Awareness Cum Workshop: Regional Curricula Preparation	11/22/2022	11/22/2022	4	Research	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Agri-Aqua Technology Business Incubation Operations Manual (Online)	06/13/2022	06/20/2022	16	Research	Benguet State University
	Agri-Aqua Technology Business Incubation Business Plan (Online)	05/30/2022	06/06/2022	16	Research	Benguet State University
	Agri-Aqua Technology Business Incubation Feasibility Study (Online)	05/16/2022	05/23/2022	16	Research	Benguet State University
	Introduction to Agri-Aqua Technology Business Incubation (Online)	04/28/2022	04/29/2022	16	Research	Benguet State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Data Analysis	First Place, Poster Contest, 34th Joint VICARP RRDEN Regional Research, Development and Extension Symposium		Philippine Economic Society		
	Speaks English, Tagalog, Cebuano, and Waray	Best Paper, Philippine Economic Society (PES) Annual Convention		Asian Society of Teachers for Research		
		Finalist, Phi Delta Outstanding Thesis				
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	10/06/2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Zyra May H. Centino</td><td>Visca, Baybay City, Leyte, Philippines</td><td>0932-447-3289</td></tr><tr><td>Alan B. Loreto</td><td>Visca, Baybay City, Leyte, Philippines</td><td>0955-821-7833</td></tr><tr><td>Moises Neil V. Serioño</td><td>Visca, Baybay City, Leyte, Philippines</td><td>0936-370-6515</td></tr></table>			NAME	ADDRESS	TEL. NO.	Zyra May H. Centino	Visca, Baybay City, Leyte, Philippines	0932-447-3289	Alan B. Loreto	Visca, Baybay City, Leyte, Philippines	0955-821-7833	Moises Neil V. Serioño	Visca, Baybay City, Leyte, Philippines	0936-370-6515
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the box) 10/06/2024 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														